

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF DANVILLE
HELD ON JANUARY 19, 2016**

The Commissioners of the Housing Authority of Danville met in regular session on 19 January 2016 at the Housing Authority of Danville central office located at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Vice-Chair Young and upon roll call; the following members were present and absent:

PRESENT

Vice-Chairwoman Ann Young
Commissioner Isabel Price
Commissioner Paul Lewis

ABSENT

Mayor Mike Perros
Chairman Thomas Handloser

Also present were J. H. Atkins, City Commissioner; J. Hadden Dean, Board Attorney; and Rachel White who serves as Executive Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The election of officers was the first item of business. Commissioner Lewis made the motion that the current officers continue for another year, seconded by Commissioner Price. The vote was unanimously in favor of the motion.

The minutes for the Board Meeting held on 15 December 2015 were reviewed and considered. The motion to approve the minutes was made by Commissioner Lewis and seconded by Commissioner Price with the following vote:

AYES: Vice-Chair Young, Commissioner Lewis and Commissioner Price

NAYS: None

The Vice-Chair declared the minutes approved.

The Board of Commissioners reviewed the Paid Bills for December 2015 for approval. The motion to accept the paid bills was made by Commissioner Price and seconded by Commissioner Lewis with the following vote:

AYES: Vice-Chair Young, Commissioner Lewis and Commissioner Price

NAYS: None

The Vice-Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

RESOLUTION # 2256

APPROVING COLLECTION LOSS FOR JANUARY 2016

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,089.52 as shown per the following list to this resolution, be transferred from Account 1122 - Tenants Accounts Receivable to Account 4570 - Collection Loss.

VACATES WITH BALANCES

NAME, APARTMENT & ACCOUNT NUMBER:	DATE VACATED	BALANCE
Okey Kidd, ZCD401, Z071-24	12/07/2015	\$190.21
Rent = \$50.00 Other = \$140.21		
Michael McGill, ZNT320, Z134-17	12/03/2015	\$360.37
Rent = \$316.00 Other = \$44.37		
Kristin Paul, ZHD294, Z309-25	12/10/2015	\$276.00
Rent = Other = \$276.00		
Community Service \$276.00		
Teresa Stratton, ZCD422, Z092-21	11/10/2015	\$262.94
Rent = \$262.94 Other = \$0.00		
TOTAL:		
Rent = \$628.94 Other = \$460.58		\$1,089.52
COLLECTIONS PAID TO H.A.D. (NET)		
COLLECTIONS (IN-HOUSE)	\$8,130.06 12/17/2015	
COLLECTION FEES	\$0.00	
BANKRUPTCY WRITE-OFF	\$0.00	
DECEASED WRITE-OFF	\$0.00	
TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2015 =	\$8,130.06	

Commissioner Price made the motion to approve the resolution, seconded by Commissioner Lewis. The Vice-Chair called for the vote.

AYES: Vice-Chair Young, Commissioner Lewis and Commissioner Price

NAYS: None

The Vice-Chair declared the motion approved and announced the next action.

RESOLUTION # 2257
APPROVING
MONETARY THRESHOLD
FOR THE PROCUREMENT POLICY

WHEREAS, the Department of Housing & Urban Development has issued a new procurement requirements to transition for procurement activities from 24 CFR 85.36 to 2 CFR 200.317 through 200.326; and

WHEREAS, the monetary thresholds are established in the policy based on the more stringent levels set by either State or Federal.

THEREFORE BE IT RESOLVED by the Board of Commissioner for the Housing Authority of Danville that the following monetary thresholds be adopted immediately:

- Contracts for \$2,000 and above require Davis Bacon Wage Rates
- Amounts not to exceed \$20,000.00 follow small purchase procedures
- Contracts for \$20,000 and above require Bid Bond and contract performance and payment bonds.

Commissioner Lewis made the motion to approve the resolution, seconded by Commissioner Price. The Vice-Chair called for the vote.

AYES: Vice-Chair Young, Commissioner Price and Commissioner Lewis.

NAYS: None

The Vice-Chair declared the resolution adopted.

The commissioners discussed the Executive Director's self-evaluation documents. Attorney Dean plans to submit a summary of the completed evaluations to Chairman Handloser by February 2016.

Ms. White requested postponing the February meeting. The next Board meeting is scheduled for 1 March 2016 at the Housing Authority of Danville central office.

With no other business to come before the Commission, the Vice-Chair declared the meeting adjourned.

VICE-CHAIR

SECRETARY/TREASURER