

**MINUTES OF THE  
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular Commission Meeting in the Public Meeting room at City Hall/Police Station on Monday, March 14, 2016 at 5:30 p.m.

**COMMISSIONERS PRESENT:**

Mayor Perros  
Commissioner Caudill  
Commissioner Terry  
Commissioner Serres  
Commissioner Atkins

**OTHERS PRESENT:**

Ron Scott, City Manager  
Donna Peek, City Clerk  
Robert Estill, Asst. Police Chief  
Ken Pflug, Fire Chief  
Earl Coffey, City Engineer  
Stephen Dexter, City Attorney  
Michele Gosser, CFO  
Tom Byerly, Public Works Director  
Pam Wright, Advocate Messenger  
Jennifer Kirchner  
Cindy Simmons  
Brad Simmons  
Mike Wilder  
James "Nick" Nichols  
Beth Nichols  
Darius Nichols  
Fletcher Nichols  
Kenly Smallwood  
Mike Galloway  
Todd Conger  
Chuck Dorman  
Chris Scheffler  
Andy Tompkins  
Melissa Sheene  
Johnny Cooley  
Paul McCrystal  
James Crawford  
Gina Hunter  
Gary Hunter  
Danville Fire Department  
Jane Brantley  
John Drake, Parks & Rec. Director  
Janet Hamner  
Wilma Brown  
James Hunn  
James Hunn Jr.  
Mark Morgan  
Anthony Wright  
Perfection components  
Others

Mayor Perros announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Serres asked that everyone observe a moment of silence.

Mrs. Paula Meckes government class at K.S.D. led the Commission in the pledge of allegiance.

**1. RECOGNITION OF JAMES “NICK” NICHOLS RETIREMENT:**

Mayor Perros and Kenly Smallwood, Water distribution superintendent recognized Nick Nichols, Utilities inspector with the City of Danville and announced his retirement as of April 1, 2016. Kenly presented a gift from the City to Nick and thanked him for his service.

Nick worked for the City as a firefighter for approximately 17 years, auxiliary police officer for 8 years, and finished his career as Utilities inspector in the Water Distribution department. Thank you Nick for your years of service and loyalty to the City of Danville and its citizens.

**2. APPROVAL OF PREVIOUS MINUTES:**

Commissioner Serres made a motion to approve the minutes of 2/22/2016 as presented. The motion was seconded by Commissioner Atkins and unanimously approved upon voice vote.

**3. BEAUTIFICATION COMMITTEE REAPPOINTMENT(S):**

Commissioner Atkins made a motion to approve the reappointments of Janet Hamner, Janet Nash and Margaret Levi Young to the beautification committee as at large members as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

**4. PARKS AND RECREATION REPORT:**

John Drake addressed the Commission and stated that he would not be present at the agency presentations on Wednesday the 16<sup>th</sup>, due to a prior commitment, but added that Roger Ross – Chair of the Parks and Recreation board would be his representative. He also gave a report of activities going on within parks and recreation.

**5. TOURISM APPOINTMENT:**

Commissioner Terry made a motion to approve the recommendation of Shane White as presented to serve on the Tourism Commission. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

**6. BBQ FESTIVAL REPORT:**

Cindy Simmons reported on the status of the 2016 BBQ Festival and informed the Commission about the success of the 2015 festival. No action needed.

**7. RESOLUTION #2016-03-14-01 – CITY/COUNTY JOINT PARKS BOARD:**

Commissioner Atkins made a motion to approve Resolution #2016-03-14-01 as presented. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote. This resolution creates a joint City/County Parks board to review the parks system.

**8. APPOINTMENT TO PARKS BOARD:**

Mayor Perros nominated Commissioner Serres to be the City appointment on the newly created joint parks board. Commissioner Atkins made a motion to approve the Mayors nomination of Commissioner Serres as presented. The motion was seconded by Commissioner Terry and approved upon voice vote. Commissioner Serres abstained.

**9. RESOLUTION #2016-03-14-02 – EMERGENCY OPERATION PLAN & MUTUAL AID AGREEMENT:**

Commissioner Caudill made a motion to approve Resolution #2016-03-14-02 and open the floor for discussion. The motion was seconded by Commissioner Serres. The floor was open for discussion. City Manager Ron Scott discussed the City of Danville form of government and reviewed the chain of command in an actual emergency. Mike Wilder, EM Director agreed that the position he is in is as a Liaison between the first responders. Upon further discussion, page 9 of 9 was discussed and was determined that the primary representative should be listed as City Manager, Ron Scott and Alternative representative would be his Asst. Donna Peek and should be listed on page 9. After discussion ended, the motion was approved unanimously approved upon voice vote.

**10. RESOLUTION #2016-03-14-03 – GAS FRANCHISE BID AWARD:**

Commissioner Terry made a motion to approve Resolution #2016-03-14-03 as presented. The motion was seconded by Commissioner Serres and the floor was opened for discussion. In discussion, it was noted that the ordinance # was incorrect and should be corrected to 1876 on the bid sheet and that references to Council should be changed to Commission. After discussion ended, the motion was approved with stated corrections unanimously upon voice vote.

**11. CITY MANAGER REPORT:**

City Manager Ron Scott addressed the Commission and gave his report. (Please see attached report)

**HEAR THE PUBLIC:**

Paula Fowler addressed the Commission and asked as a citizen that 2168 have additional mowing's in the summer months, she also commended John Drake for what he does at Parks and Recreation. Ms. Fowler also announced a training that will be held at the Boyle County Fire Department on May 3<sup>rd</sup> from 8-12.

Tom Ellis addressed the Commission and discussed the pipeline. No action taken.

**COMMISSIONER COMMENTS:**

No Commissioner comments

**12. PAYMENT OF THE BILLS:**

Commissioner Caudill made a motion to approve the bills in the amount of \$516,269.42 as presented. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote. A breakdown of departments is as follows: General fund - \$91,956.48; Utility Fund – \$66,081.90; Parking fund - \$6,603.55; Capital fund - \$9,536.16; Storm water fund - \$2,083.45; Cemetery fund - \$6,198.04; Non-Departmental - \$55,000.00; Streetscape - \$220.45; Museum fund - \$2,344.00; Debts and depreciation - \$275,796.78 and Water refunds in the amount of \$448.61.

**13. 1<sup>st</sup> READING – ORDINANCE #1879 – CODIFICATION OF ORDINANCES:**

Commissioner Caudill made a motion to approve the 2<sup>nd</sup> Reading of Ordinance #1879 as presented. The motion was seconded by Commissioner Terry and unanimously approved upon roll call.

“An Ordinance enacting and adopting a supplement to the Code of Ordinances of the City of Danville, Kentucky.”

**14. RESOLUTION #2016-03-14-04 – THIRD STREET STREETScape CHANGE ORDER:**

Commissioner Caudill made a motion to approve Resolution #2016-03-14-04 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote. This resolution approves change order #3 with Bluegrass contracting for the Third Street project in the amount of \$36,550.21.

**15. ENERGY AUDIT RECOMMENDATION:**

Earl Coffey addressed the Commission and made a recommendation to move forward into contract negotiations with Trane USA for the energy audit. Commissioner Atkins made a motion to approve staff's recommendation as presented. The motion was seconded by Commissioner Terry and unanimously approved upon voice vote after discussion ended.

**16. RESOLUTION #2016-03-14-05 –POLICE VEHICLE(S) BID AWARD:**

Commissioner Caudill made a motion to approve Resolution #2016-03-14-05 as presented. The motion was seconded by Commissioner Atkins and unanimously approved upon voice vote. This resolution approves the purchase of a police vehicle from Stuart Powell as presented in the amount of \$27,091.00.

**UPDATE:**

Earl Coffey addressed the Commission and gave an update on the Weisiger park project and said he would have the engineer bring back drawings to the next meeting. He also discussed the Streetscape project and said it would be completed two weeks after the electric companies finish their underground work.

**EXECUTIVE SESSION:**

No executive session

**ADJOURN:**

Commissioner Atkins made a motion to adjourn at 6:58 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

APPROVED:

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MAYOR G. MICHAEL PERROS

ATTEST:

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DONNA PEEK, CITY CLERK