

Danville-Boyle County Airport Board

Minutes of Meeting held on 17 March 2016

I. Call to order

Chairman Stuart Powell called to order the regular meeting of the Danville-Boyle County Airport Board at 06:00pm on 18 February 2016 at the Airport.

I. Attendance

The following persons were present:

Air Board Members -	Stuart Powell	David Caldwell
	Rob Caldwell	Marshall Wilt
	Bart Gover	
Others Present -	JW Lynn	Susan Rich
	Mike Herndon	Larry Forman

Open issues

1) Approve Minutes

The minutes from the 18 February 2016 meeting were reviewed.

Motion by Rob Caldwell to approve the minutes as presented. The motion was seconded by Marshall Wilt with all present voting in the affirmative.

2) Finance Report / Approve Bills

The revenue and expenditures for FY 2015/2016:

Operation	Revenues	Expenditures	Net
Board	\$147,816.20	\$131,688.60	\$16,127.60
Special Projects	\$171,399.64	\$171,795.02	(\$395.38)
TOTAL	\$319,215.84	\$303,483.62	\$15,732.22

The balance of the Community Trust Account is \$8,653.68

The balance of the First Southern Account is \$39,309.45

CD # 6503276575 has a balance of \$19,945.95

Bills presented to be paid.

Appliance Wize	\$192.60
Apollo Oil	\$139.28
Danville Industrial Distributors	\$68.10
Office Depot	\$92.96
VISA	76.96
Danville Lawn Mower	\$408.48
Craig Butler, CPA	\$615.00
TOTAL	\$1,593.38

The lease with Hammond Aero Services states that Hammond Aero Services will pay the utilities. The board will contact Nate Hammond to begin the transfer of the utilities.

Motion by Marshall Wilt to approve the finance report and bills as presented. The motion was seconded Rob Caldwell with all present voting in the affirmative.

3) Tree Removal Project / Susan Rich (StanTec)

The board will contact the property owners with the help of Mike Curtis to get permission to cut down the trees identified in the FAA study that are protruding into the approach plane of Runway 12. Once all permissions are obtained the board can then seek three (3) estimates for the removal of the trees.

4) Administration Building Payments / City Meeting & Request

The interest payment for the Administration Building bond issue due March 1st has been paid.

Mr. Powell met with the City and concerning the board's request for \$15,000. Mr. Powell reported that the City Commissioners were positive about the airport and the requested funds.

5) FBO Report / JW Lynn

1. Harris and Leach performs the maintenance on the NavAids and has requested that a gate be installed on the fence for access to the AWOS from the parking lot. Akers Fence has been out and will provide a quote to install the gate.
2. A truck for dispensing AvGas would be a much-appreciated addition to the airport.
3. AirEvac seems to have an issue with keeping the area clean. Donald Hare will be contacted to discuss how to rectify.

6) Corporate Hangar Project / Vehicle Parking Lot

The need for a new corporate hangar is still a topic for discussion. The need was mentioned to mayor and city manager for any help that they might be able to provide where to find funding.

The board will plan on visiting Mr. Steve Parker of the State Department of Aviation to see if any funding is available.

The need to expand the vehicle parking lot was also discussed.

7) Repair & Maintenance Items / Administration Building Roof / Rail: West Side Buildings

Rob Caldwell has talked to TriState Roofing to come out to the airport and inspect the old maintenance hangar roof and provide recommendations on how repair. JW will contact TriState to scheduled a time.

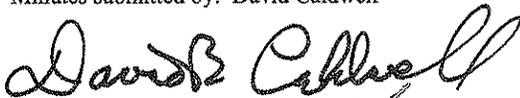
Larry Forman has inspected the roof leak with the administration building. The flashing was not installed has shown on the blue print that caused the leak that has created rotting of the plywood.

Motion by Marshall Wilt to authorize Larry Forman to do the necessary repairs to the administration building roof and keep the board abreast of the repair process. The motion was seconded Bart Gover with all present voting in the affirmative.

1) Adjourn

Motion by David Caldwell to adjourn at 8:03pm. The motion was seconded by Rob Caldwell with all present voting in the affirmative.

Minutes submitted by: David Caldwell



Minutes approved by: Stuart Powell

