

**MINUTES OF THE SPECIAL MEETING  
OF THE BOARD OF COMMISSIONERS  
OF THE HOUSING AUTHORITY OF DANVILLE  
HELD ON APRIL 12, 2016**

The Commissioners of the Housing Authority of Danville met in special session on April 12, 2016 at the Housing Authority of Danville central office located at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order Chair Handloser and upon roll call; the following members were present and absent:

**PRESENT**

Chairman Thomas Handloser  
Vice-Chairwoman Ann Young  
Commissioner Isabel Price  
City Commissioner James H Atkins

**ABSENT**

Commissioner Paul Lewis

Also present were : J. Hadden Dean, Board Attorney; and Rachel White who serves as Executive Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the special Board meeting held on 1 March 2016 were reviewed and considered. The motion to approve the minutes was made by Vice-Chair Young and seconded by Commissioner Price with the following vote:

AYES: Chair Handloser, Vice-Chair Young, Commissioner Atkins, and Commissioner Price  
NAYS: None

The Chair declared the minutes approved.

The Board of Commissioners reviewed the Paid Bills for March 2016 for approval. The motion to accept the paid bills was made by Vice-Chair Young and seconded by Commissioner Price with the following vote:

AYES: Chair Handloser, Vice-Chair Young, Commissioner Atkins, and Commissioner Price  
NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION #2265  
APPROVING COLLECTION LOSS FOR APRIL 2016**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date.

NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$1,395.50 as shown per the following list to this resolution, be transferred from Account 1122 - Tenants Accounts Receivable to Account 4570 - Collection Loss.

**VACATES WITH BALANCES**

<b>NAME, APARTMENT &amp; ACCOUNT NUMBER:</b>	<b>DATE VACATED</b>	<b>BALANCE</b>
Aaliyah Jones, ZBU32, Z293-27	2/25/2016	\$1,073.12
Rent = \$41.35 Other = \$1,031.77		
Community Service \$783.00		
Donna Matherly, ZHD302, Z312-16	3/11/2016	\$141.96
Rent = \$70.00 Other = \$71.96		
Rona Napier, ZLA205, Z213-07	2/25/2016	\$180.42
Rent = \$180.42 Other =		
<b>TOTAL:</b>		
Rent = \$291.77 Other = \$1,103.73		\$1,395.50

**COLLECTIONS PAID TO H.A.D. (NET)**

COLLECTIONS (IN-HOUSE)	\$14,504.97	3/21/2016
COLLECTION FEES	\$0.00	
BANKRUPTCY WRITE-OFF	\$0.00	
DECEASED WRITE-OFF	\$0.00	
<b>TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2015 =</b>		<b>\$14,504.97</b>

Vice-Chair Young made the motion to approve the resolution, seconded by Commissioner Atkins. The Chair called for the vote.

AYES: Chair Handloser, Vice-Chair Young, Commissioner Atkins, and Commissioner Price  
 NAYS: None

The Chair declared the motion approved and announced the next action.

**RESOLUTION # 2266  
 APPROVING NEW STAFF POSITION  
 EXECUTIVE DIRECTOR IN TRAINING**

WHEREAS, the current executive director has informed the Board of her retirement plans; and

WHEREAS, the Board desires the candidate search and selection to be performed to allow for a smooth transition; and

WHEREAS, a job description and wage range for the new position of Executive Director in

Training (EDT) have been provided for review and approval by the Board; and

WHEREAS, the position is temporary until the transition has been fully implemented.

THEREFORE BE IT RESOLVED by the Board of Commissioners that the new position be established to assist in the recruitment and hiring of a new director.

Vice-Chair Young made the motion to approve the resolution, seconded by Commissioner Price. The Chair called for the vote.

AYES: Chair Handloser, Vice-Chair Young, Commissioner Atkins, and Commissioner Price

NAYS: None

The Chair declared the motion approved and announced the next action.

**RESOLUTION # 2267**  
**APPROVING INCOME LIMITS 2016**

WHEREAS, income limits are established by the Department of Housing and Urban Development to determine eligibility of applicants applying for housing with this agency; and

WHEREAS, income limits must have Board approval.

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the 2016 Income Limits set by the Department of Housing and Urban Development for Boyle County, Kentucky be adopted.

Vice-Chair Young made the motion to approve the resolution, seconded by Commissioner Price. The Chair called for the vote.

AYES: Chair Handloser, Vice-Chair Young, Commissioner Atkins, and Commissioner Price

NAYS: None

The Chair declared the motion approved and announced the next action.

**RESOLUTION # 2268**  
**APPROVING TRAVEL TO SERC-NAHRO**  
**TRAINING FOR THE EXECUTIVE DIRECTOR**

WHEREAS, professional training is provided by SERC-NAHRO concerning new HUD streamlining regulations for Public Housing in June 19-22, 2016 in Biloxi, MS; and

WHEREAS, this training necessary to implement the changes to the requirements of the Public

Housing program.

**THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the Executive Director attend the above stated workshop.**

Vice-Chair Young made the motion to approve the resolution, seconded by Commissioner Price. The Chair called for the vote.

AYES: Chair Handloser, Vice-Chair Young, Commissioner Atkins, and Commissioner Price

NAYS: None

The Chair declared the motion approved and announced the next action.

Attorney Dean provided a summary of the Board's Executive Director's evaluation to the commissioners and the director. The Board will finalize the evaluation at the May board meeting.

With no other business to come before the Commission, the Chair declared the meeting adjourned.

The next regular board meeting is scheduled for May 17, 2016.

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CHAIR

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SECRETARY/TREASURER