

**MINUTES OF THE  
DANVILLE ARCHITECTURAL HERITAGE BOARD**

The Danville Architectural Heritage Board Members convened in a Regular Meeting in the Conference Room at City Hall/Police Station on Wednesday, April 20<sup>th</sup>, 2016 at 9:30 a.m.

**BOARD MEMBERS PRESENT:**

Tom Tye  
Mary Girard  
Julie Wagner  
John W. D. Bowling  
Vaughn Frey  
Dana Dixon

**BOARD MEMBERS NOT PRESENT:**

Melodee Quinn

**OTHERS PRESENT:**

Bridgette Lester, Director of Codes Enforcement  
Tiffany Luttrell, Admin. Assistant  
Tom Broach, Code Enforcement Officer  
Bethany Rogers, Heart of Danville  
Clayton Denney, EMRMC  
Rhonda Reeves, Southern Plate  
Mayor Mike Perros, City of Danville

Tom Tye asked if there is any members of the city commission present? Tiffany Luttrell advised there was not. He asked to have that reflected in the minutes. (Mayor Perros did come into the meeting later during discussion)

**Minutes:**

John Bowling made a motion to approve the minutes from the March 18<sup>th</sup>, 2016 Special Called Meeting. The motion was seconded by Mary Girard and the board unanimously approved.

126 Church St. – Southern Plate Catering

Tom welcomes Rhonda Reeves to tell them what she's wanting to do. She said her business is primarily catering, they may do a meal once a week possibly at supper time. She said if they do that they will advertise on social media and newspaper. She said she's wanting to totally fixing the front of the building. She said they are looking to open on May 1<sup>st</sup>. She wants to do two sets of closed shutters with a pediment over that to give the appearance that there are windows

there and she would like to put a flower basket underneath the shutters. She said she would like to put shutters, window basket and pediment on the top window. They would also like to in the future depending on money put up an awning over the front door, shutters on the rear window and change the front door. She would also like to set some urns by the door to put ferns in. She just wants to improve the front of the building.

Julie Wagner had a couple of comments. The first one is she stated if you look on page 7 of the design guidelines in the basic principles, in #3 it says (Any attempts to make the building look older than it is will not be approved). So she said they may need to discuss the lights that will give it the more colonial look and the pediments and how they fit into that statement. And also in section 2.4.6 it says (Shutter's may not be added to window openings that never had shutters). Julie also added that section 2.4.1 states (Alterations to the original pattern of window openings and their shape and configuration will not receive approval.) Tom explained to Rhonda they are trying to find a way to work with her within the guidelines. He said the board is totally with her. Mary Girard was asking if she wanted to do the awning? Rhonda said yes she is wanting to go on and ask to install an awning. She said she was under the understanding that she had a year to do this with the COA approval. They said that is correct. Mary said technically she is not adding shutters to an existing window that doesn't have shutters because there is no window there. So she thinks it would be ok. Julie Wagner asked if she could possible do wood shutters instead of plastic. Rhonda said possibly but it is the cost that would be a factor there. The wood shutters are almost 3 times the price of plastic ones.

Rhonda said she was just wanting to give it an appearance of a restaurant. Vaughn Frey suggested maybe she could paint a window on the side of the building and put shutters on each side. Bridgette said that would be more like a mural and we don't have a mural policy and that would cause conflict. Rhonda said she is just wanting to add dimension to that side of the building. Julie said she thinks everything can be approved the only thing she has questions on is the shutter's. Bridgette asked about the signage? She asked if it is one sign together? Or if it is 4 separate signs. Mary said at the bottom it said 4 signs. Bridgette said that she will need to check with P&Z to make sure that is fine. Rhonda said the front of the building just needs something. Tom said it is appears to be more of a decoration to him. Bridgette said we might should check with the heritage council. Bridgette said any landscaping fixtures has to be held off on until she checks to make sure that is not right of way. Bridgette just wanted to clarify which picture proposal they are approving.

Mary Girard made a motion to approve all fixtures on COA as proposed and the bench and the pottery will have to be held off on until right of way is determined. Mary said she believes it will be fine to set ferns and bench out temporarily only for open house. Mary said they are approving the shutters to be installed because of the nature of the building and that it was a warehouse. The motion was seconded by John Bowling and the board unanimously approved.

216 W. Walnut St.- EMRMC

Clayton Denney came before the board asking to install a new awning. He said the original plan was to continue with a metal awning that is already on the existing building beside us and that fell through by the board. And they need something to keep patients under cover and out of the weather. But they don't have enough in the budget to put up a new metal awning. So he is asking to put up a canvas awning as proposed.

Mary Girard made a motion to approve the COA as proposed. The motion was seconded by John Bowling and the board unanimously approved.

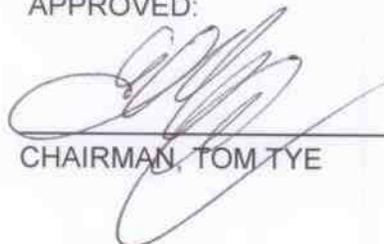
Discussion:

- Bridgette asked the board about doing another preservation training before the end of June as applied for in last year's grant approval. So she is asking for the boards opinion on what we can do this spring, we are limited on time. Mary mentioned doing an open house. Tom mentioned incorporating something with the Great American Brass Band Festival. Bethany said the Heart will help with whatever they can. Mary made a motion to do an open house by the end of May, and she will take the lead on that. The motion was seconded by Julie Wagner and the board unanimously approved.
- Bethany Rodgers also proposed doing a program and getting quotes for that.
- Vaughn Frey & John Bowling asked for a status update on the Clay Building on Main St.

ADJOURN:

John Bowling made a motion to adjourn the time being 10:17 a.m. The motion was seconded by Vaughn Frey and the board unanimously approved.

APPROVED:



CHAIRMAN, TOM TYE