

**MINUTES OF THE
DANVILLE ARCHITECTURAL HERITAGE BOARD**

The Danville Architectural Heritage Board Members convened in a Regular Meeting in the Conference Room at City Hall/Police Station on Wednesday, May 18th, 2016 at 9:30 a.m.

BOARD MEMBERS PRESENT:

Mary Girard
Julie Wagner
John W. D. Bowling
Dana Dixon

BOARD MEMBERS NOT PRESENT:

Tom Tye
Melodee Quinn
Vaughn Frey

OTHERS PRESENT:

Bridgette Lester, Director of Codes Enforcement
Tiffany Luttrell, Admin. Assistant
Tom Broach, Code Enforcement Officer
Bethany Rogers, Heart of Danville
Keith Bridges, EMRMC
Maleena Nevels, EMRMC
Kirby, Kirby's Custom Signs
Ann Yeager McCrosky, 311 W. Main St.
Pam Wright, AM News

Minutes:

John Bowling made a motion to approve the minutes from the April 20th, 2016 Meeting. The motion was seconded by Julie Wagner and the board unanimously approved.

216 W. Walnut St. – Ephraim McDowell Heart & Vascular Institute

Keith Bridges and Maleena Nevels is here for Ephraim McDowell Regional Medical Center and is coming before the board to ask for signage to be installed for their new Heart and Vascular Institute on West Walnut Street. They are seeking permission to have signage on the west wall consisting of individual letters mounted on the building to spell Ephraim McDowell Heart & Vascular Institute with aluminum covers above and below the sign, where LED lights will be

covered yet installed to project lighting on the letters. Kirby with Kirby's Sign Shop is here and he is the one that designed the sign.

Dana Dixon had a question about the size of the sign and the lettering on the sign. Kirby said from the top of one lighting strip to the bottom of the other lighting strip it is probably 5 feet maximum and the letters are about 3 feet.

John Bowling made a motion to approve the COA as proposed. The motion was seconded by Julie Wagner and the board unanimously approved.

311 W. Main St. – Ann Yeager McCrosky

Bridgette said she was under the understanding that Ann Yeager McCrosky was going to be here today. But Tom Broach can give you an update on what he has discussed with Ann. Julie Wagner has submitted a memo to the board on what she found when she visited the building at 311 W. Main St. as well as neighboring buildings at 309 W. Main St. Tom Broach began giving an update and as he was speaking the owner Ann Yeager McCrosky entered the meeting. Ann explained to the board they are in the middle of construction but before they can proceed with gutting the building they have to make sure the building is stable. So they have had a structural engineer as well as a foundation contractor looking at it. Mary Girard asked about the roof? Ann said they have to stabilize the bottom before they can fix the roof. John asked about the water run off that come off the back of the building into the city parking lot? Ann explained to John the process and steps on what they are advised to do next. John asked if she has talked to anyone in the city about it? She said not yet but that was the next step. She stated that she was just out there last night watching it in the rain.

Julie asked if she has a timeline for work to be done? Ann said she would like to say immediately but she doesn't have that kind of time or money. But she did say she is hoping to within the next couple of years. She said pretty much the whole back wall will be coming off and electric, gas and water will be running up and down that back wall. Mary asked Ann to periodically bring them status updates on the building, so they know what is going on with it. Julie said on page 187 of the city ordinance said the city building inspector should do a walk through of the building. Ann said they aren't keeping anything inside they are going to do a complete demolition inside. Tom Broach told her Tom Byerly would probably work with her on helping to design something for the drainage, he is also a structural engineer. John said he feels the county may need to be involved also because it may be running off onto their property. Tom Broach advised that Tom Byerly can also consult with Duane Campbell on this as well for the county. Bridgette asked her about the façade when they do the demolition inside the building. Ann said she has done thought of that and they have checked on that and the front of the building is actually in really good shape. Bridgette reminded Ann any demolition that can be seen from the public street has to come back for approval before you can proceed. Ann said she will send progress emails and keep the board updated as they do different projects. She also stated that anytime they had questions to call her and she will be happy to come back and answer any questions.

Discussion:

- Mary said we had talked about doing an open house this coming week but wanted to see about doing it in June instead. She had a couple of June dates that would work and wanted to see what would be best for the board. She asked about June 23rd or 30th. They all decided to do it on June 23rd. Bridgette said this would be better for her too so she can have time to get the paperwork submitted to the Heritage Council after the event and still beat the deadline date
- Bridgette also wanted to update the board on approval of the 2016 Certified Local Government Grant. She said we did get approved for \$18,000.00 to update the design guidelines. However this is a matching grant so they will give us \$10,800 and the city's portion will be \$7,200. She said she will be taking this before the city commission for their approval at the next meeting.
- John Bowling also asked Tom Broach if he had the authority to remove any illegal signage in the historic district? Bridgette said normally they refer those kinds of situations to P&Z but Tom can if needed. John said we have campaign signs in the flower beds and it's out of hand.

ADJOURN:

John Bowling made a motion to adjourn the time being 10:02 a.m. The motion was seconded by Dana Dixon and the board unanimously approved.

APPROVED:



VICE CHAIRPERSON, MARY GIRARD