

**MINUTES OF THE
DANVILLE ARCHITECTURAL HERITAGE BOARD**

The Danville Architectural Heritage Board Members convened in a Regular Meeting in the Conference Room at City Hall/Police Station on Wednesday, June 15th, 2016 at 9:32 a.m.

BOARD MEMBERS PRESENT:

Mary Girard
Melodee Quinn
Julie Wagner
John W. D. Bowling
Dana Dixon
Vaughn Frey

BOARD MEMBERS NOT PRESENT:

Tom Tye

OTHERS PRESENT:

Bridgette Lester, Director of Codes Enforcement
Tiffany Luttrell, Admin. Assistant
Tom Broach, Code Enforcement Officer
Rami Little, 116 S. Fourth St.
Nancy Davis, 415 W. Main St.
Katie Davis, 411 W. Main St.
Ann Yeager McCrosky, 311 W. Main St.
David Senn

Minutes:

Dana Dixon made a motion to approve the minutes from the May 18th, 2016 Meeting. The motion was seconded by John Bowling and the board unanimously approved.

116 S. Fourth St. – Sheehan, Barnett, Dean, Pennington, Little & Dexter, P.S.C

Rami Little came before the board to discuss the walkway between their two buildings. They had intended to make a masonry structure between the two buildings and then they ran across this image and was very intrigued by it. She said it would actually fit well in the guidelines section 3.2.9, which is mixing modern elements with more traditional elements. Rami said Kidd Glass is the ones going to be doing it and will be very professionally done. And it is actually a better way of connecting the two building rather than the masonry structure. The only difference between what they are proposing to do and this image is they are going to put a roof over top of the walkway that matches the roof on the new addition they are building.

John Bowling made a motion to approve the COA as proposed. The motion was seconded by Melodee Quinn and the board unanimously approved.

411 W. Main St. – Katie Davis

Mary asked Katie Davis to come to the podium and tell the board what she is wanting to do and please give us measurements of her sign because it wasn't in the packet. Katie said the sign will be about 2 ½ feet long and 8 inches tall. She said it's a small moderate sign on the outside door to her studio.

John Bowling made a motion to approve the COA as proposed. The motion was seconded by Vaughn Frey and the board unanimously approved.

415 W. Main St. – Nancy Davis

Nancy came before the board asking for signage to place on the window of her building for the new Egyptian Restaurant occupying the space at 415 W. Main St. She stated he has only been open for a week and so far business is good but the owner has just been using a small temporary sign. She would like to mention the font will be changing just a little but the design will be staying the same.

Julie Wagner made a motion to approve the COA as proposed. The motion was seconded by Vaughn Frey and the board unanimously approved.

311 W. Main St. - Update

Julie updated the board on 211 W. Main St. she said she talked to Earl Coffey and he said the city didn't own any property behind the building. She also spoke to Duane Campbell about the situation and he said he didn't know but he would watch it in the next big rain. Ann asked the board if they could notify her the next time someone comes to look at the building. Ann said she actually has had people back at the building this week to look at the water and they are planning to try to do the work to the roof and the floor at the same time. Mary asked for a timeline. Ann said she has another person going to give her a bid, but she said before they start any work they will come back before the board to let them know what's going on.

Vaughn said he has some concerns with this building and it doesn't appear that anything is being done. Vaughn said he hears her talk about fixing the back of the building and top. But he is wanting to discuss the front of the building because it is an eyesore. And he said the front of the building is what everyone sees. Ann said as she told the board at the last meeting that the front half of the building appears to be in pretty good shape so rather than trying to pretty that up they wanted to make sure they got the structure stable first. Vaughn asked if she could at least fix the broken window and maybe paint the front of the building. That way everyone isn't just seeing broken glass and a building with plywood attached to the front of it. To just kind of pretty it up until they can do more. Ann said yes she would work on that. Vaughn asked how long it will

take, can she do it in the next couple of weeks? Ann said yes she should be able to do that. John asked the staff how we proceed to work with them and have some consistency. He said some business owners we make fix things right away and some we give them time to work on it. Bridgette said we just want people to work with us and if they are willing to work with us we are willing to work with them. John said we just need to be fair to everyone. Tom Broach said he has been keeping a record on the building that is probably 2 inches thick. John asked Bridgette if she could give an overview on everything that has been discussed today. Bridgette said ok Ann has given us an update on what she is going to do and what has been done. And the board has addressed issues with the façade and she has agreed to work on that. John asked her when it is all said and done how much do you think this total project is going to cost you? She said if she had to guess somewhere between \$150,000-\$200,000 Thousand Dollars. Mary took this opportunity to invite her to the open house the board is hosting on June 23rd.

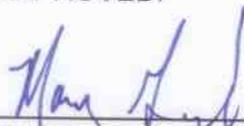
Discussion:

- Bridgette reminded the board that of training requirements everyone must meet and they need to alert us to trainings they attend so we can document it in their file. She also told them about some upcoming trainings that they would get credit hours for.
- Mary also went over an agenda for the upcoming training on June 23rd.
- John wanted to discuss something that is a major concern to him. He asked if anyone else on the board had seen the big green yard sale signs on the traffic light poles at Second and Main Street over the weekend? He said someone needs to be in charge of removing these. Tom advised him that the police department has the authority to remove these signs. John said he would like the board to submit a letter to the police department about signs in the right of way. All the board members agreed and approved a letter to be written. John asked if Bridgette would draft a letter? Bridgette agreed that she would.

ADJOURN:

Vaughn Frey made a motion to adjourn the time being 10:17 a.m. The motion was seconded by Melodee Quinn and the board unanimously approved.

APPROVED:



VICE CHAIRPERSON, MARY GIRARD