

**MINUTES OF THE
DANVILLE ARCHITECTURAL HERITAGE BOARD**

The Danville Architectural Heritage Board Members convened in a Special Called Meeting in the Conference Room at City Hall/Police Station on Wednesday, July 27th, 2016 at 9:34 a.m.

BOARD MEMBERS PRESENT:

Mary Girard
Julie Wagner
John W. D. Bowling
Dana Dixon
Melodee Quinn

BOARD MEMBERS NOT PRESENT:

Tom Tye
Vaughn Frey

OTHERS PRESENT:

Bridgette Lester, Director of Codes Enforcement
Tiffany Luttrell, Admin. Assistant
Tom Broach, Code Enforcement Officer
Jerry Houck, 120/124 S. 4th St.
Garland Vanhook, 304 South Fourth St.
David Sullivan, 304 South Fourth St.

Minutes:

John Bowling wanted to make a comment on the minutes. He wants to make sure we are consistent in giving all property owners in the Historic District fair and equal treatment. He asked what is the normal time line we give someone to complete projects on their building. He said some has to have renovations fixed right away and some has some time. He just wants to make sure we are consistent. Bridgette explained to him if we have someone out of compliance we will work with them to get them back into compliance as long as they are working on it. John then wanted to ask Tom if he knew which other property owners in town had windows out in the top of the buildings? Mary Girard reminded John that this is a special called meeting and they can only discuss things on the agenda. He said he is, he is discussing the minutes. Julie Wagner said she drove around and found a few. She said the mayors building had a window out she guessed happened during the storm. She said Tim Montgomery's building had a piece of plywood that has slid down and Carol Senn's building has a piece of wood loose. Bridgette said the owners has been contacted and they are in the process of fixing them or are planning to fix them.

John Bowling made a motion to approve the minutes from the July 20th, 2016 Meeting. The motion was seconded by Melodee Quinn and the board unanimously approved.

120/124 S. Fourth St. – Nellie Burtons Steakhouse

Jerry Houck has come before the board asking for signage on the front door that has the initials NB and the hours, and shading on the sides of the door. Julie said Jerry has 2,856 square feet of window footage. He has 40 square feet of signage already. We have two regulations we can go by they are sections 2.8.12 or 2.8.13. One deals with general signage and one deals specifically with window signs. So it depends on which one we go by to bring him into compliance. Julie said she was always under the understanding that section 2.8.12 is for sign boards, and awning signs, etc. And section 2.8.13 is just dealing with window signs. Mary asked if Julie's calculations included the signage they approved at the last meeting. She said they did. Mary said so Jerry has not exceeded his 20% with all of his window signs. Julie said that is correct.

John Bowling made a motion to approve the COA as proposed. The motion was seconded by Melodee Quinn and the board unanimously approved.

Jerry also wanted to point out to the board that his businesses are out every morning cleaning sidewalks and assuring they are clean and presentable to this city. Mary said yes and it has been noted.

304 South Fourth St. – McClure Barbie House

Garland Vanhook has come before the board to discuss renovations to the McClure Barbee House. He said when they acquired the building there are several things that need attention. One of the primary things that needed attention was the roof. He said the top of the building has a parapet wall so they are proposing to build a flattened area to help catch some of the leaves and things causing problems there. He said they are going to do some brick work to create a French drain on the front of the building to get water flowing down the side and back of the building. He said they are proposing to put a slate style dimensional shingle on the roof and will be repairing the gutters on the backside of the building. The construction in the rear of the building that was built in the 80's was constructed without any water proof membranes. So they will be correcting that issue by putting TyVek paper and reside and paint it back. There are some wooden headers on the top windows on the Third Street side and they are going to have some new limestone headers made to put above those windows to match the bottom windows. Mary asked about copper gutters? That was brought up at the last meeting? Garland stated that there is no copper gutters only boxed gutters. He state that he has not found any copper in his investigations. He said if he had they would replace with copper. And the downspouts are white galvanized. He assured the board if they were any copper gutters on the building they would be left on there.

John said he thinks the most interesting piece of this building is the smoke house. Garland said yes it is a gorgeous building. He said they aren't going to do much work to this building to show

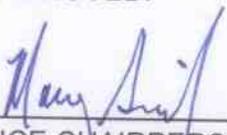
some aging. They will scrape and remove some loose and flaking paint. And will repaint lightly. All the windows are being reworked and reglazed for the smoke house and the Barbee House. John asked if there are any windows beyond repair. Garland said no that they have found and he believes all can be repaired. John told Garland that he had a company to replace one of his in his home and it looks the same as it would if it had been there all along. He said that it is the same shape size and everything. Garland expressed his interest in getting that contact number. John asked about the shutters? Garland said most are in good shape but there are a couple that will have to be reworked. John told him he could also give him a contact number for someone that can replicate those as well. Garland said they have wonderful construction workers and masons working with them to complete this project. Julie asked about one of the back corners of the house. It appears to be cracked or breaking. She asked if there was any damage there? Garland said they will have to give that some attention because it appears to have issues but they have found no damage to the interior. Julie asked about the inside of the home. She said she thought she had heard before that the center of the home had some weakness. Garland said he isn't aware of any. He said everything on the inside appears to be in good shape. He said there is some issues with the side door that they will need to address but nothing affects the historical content. John asked if this building was on the National Registry? Garland said oh yes, Mary said she thinks it is a landmark.

John Bowling made a motion to approve the COA as proposed. The motion was seconded by Julie Wagner and the board unanimously approved.

ADJOURN:

Dana Dixon made a motion to adjourn the time being 10:02 a.m. The motion was seconded by Melodee Quinn and the board unanimously approved.

APPROVED:



VICE CHAIRPERSON, MARY GIRARD