

**MINUTES OF THE  
DANVILLE ARCHITECTURAL HERITAGE BOARD**

The Danville Architectural Heritage Board Members convened in a Regular Meeting in the Conference Room at City Hall/Police Station on Wednesday, September 21<sup>st</sup>, 2016 at 9:32 a.m.

**BOARD MEMBERS PRESENT:**

Tom Tye  
Julie Wagner  
Mary Girard  
Dana Dixon  
Melodee Quinn

**BOARD MEMBERS NOT PRESENT:**

John W. D. Bowling  
Vaughn Frey

**OTHERS PRESENT:**

Bridgette Lester, Director of Codes Enforcement  
Tiffany Luttrell, Admin. Assistant  
Bethany Rogers, Heart of Danville  
Lisa Bowen, Planning & Zoning  
Clayton Denny, EMRMC

**Minutes:**

Dana Dixon made a motion to approve the minutes from the August 17<sup>th</sup>, 2016 Meeting. The motion was seconded by Mary Girard and the board unanimously approved.

**216 W. Walnut St. – Ephraim McDowell Heart and Vascular Institute**

Clayton came before the board today to ask for awnings to be installed over the windows at the Ephraim McDowell Heart and Vascular Institute. Clayton said the reason they are asking for this is because on hot days it gets pretty warm in there. They wish to install 7 awnings manufactured of aluminum frames covered in canvas fabric. The awnings face Walnut Street on the North side of the building and Third Street on the West side of the building. Julie Wagner said this looks really great. Tom Tye said he wanted it noted in the minutes that he really appreciates what Ephraim McDowell has done to the corner.

Mary Girard made a motion to approve the COA as proposed. The motion was seconded by Melodee Quinn and the board unanimously approved.

Bridgette wanted to recognize that the new Planning and Zoning Compliance Officer was present today Lisa Bowman and welcome her.

Bridgette also wanted to recognize that Bethany Rogers will be leaving us and this is her last meeting. Tom told her she is a great resource and will be sorely missed. Bethany stepped up and spoke on hopes for the future for the DAHB and Historic Preservation here in Danville. And touched on a couple of projects we have going on.

Bridgette said we are really going to need to start working on the Design Guidelines. Bridgette said she doesn't know how much of a start Bethany might could help with before she leaves but the board really needs to get at it. Julie asked which cities guidelines was closely related to ours. Bethany told her Frankfort was the closest. Dana asked if we will have a working group workshop. Bridgette said yes everyone will need to be involved and then once we have the guidelines there is a very lengthy process to get them approved. Julie asked when our deadline for the project is. Bridgette told her the project needs to be completed by June 30, 2017.

135 N. 2<sup>nd</sup> St.- Elmwood Inn

Bridgette said she has emailed Bruce Richardson and also called and left him a voicemail with no response. He was supposed to bring back proposals on what he can do to replace those other two windows. Tom Tye said they will table this COA until Mr. Richardson can be present.

219 W. Main St. – Plank

Bridgette said the White's could not be here. Bridgette said she did meet with the city attorney on this and she said he said it would be considered a sign. So it would need to fit the sign requirements. Dana said she disagrees that this is a sign. She thinks it is more a paint job than a sign and Tom said he agrees with Dana. Mary said let the record show that we really like this proposal and we will like to change the guidelines to be able to approve future COA's like this. Bridgette said hopefully by this time next year you will be in the position to approve this. Bridgette said you need to look at this in different aspects. Bridgette said she would give them some kind of answer so they know what they can and can't do.

Julie Wagner makes a motion to approve this if he agrees to fall under the 33 square foot restriction, or he can put up the metal sign. The motion was seconded by Mary Girard and the board unanimously approved.

Mary Girard asked Bridgette to tell them they really like the way this is presented and if they want to hold off on it. They would be happy to look at this again next year. Bridgette said she will tell them.

Discussion:

Bridgette gave the board an update on 311 W. Main Street. She said Ann Yeager McCrosky was unable to be here due to work. Bethany also spoke to the board about the building and just giving an update.

Bridgette gave the board an overview of the Codes Enforcement workshop we had with the city commission. And gave them highlights as to what we could possibly look into doing. Bridgette said there will be further discussion on this in the future. Bridgette said anyone interested we have a DVD of the workshop and a power point you could also go over. She thinks it would be helpful for the board to look into this so they have a better understanding on what we are looking at from a Codes Enforcement stand point. Mary asked if they watched this video and went over the power point if that would count toward their training requirements. Bridgette said she didn't know but she would ask Vicki Birenberg.

Tom Tye asked Tiffany Luttrell if any members of the City Commission are present? Tiffany advised no and he asked it be reflected in the minutes.

ADJOURN:

Mary Girard made a motion to adjourn the time being 10:10 a.m. The motion was seconded by Melodee Quinn and the board unanimously approved.

APPROVED:

A handwritten signature in black ink, appearing to be 'Tom Tye', written over a horizontal line.

CHAIRMAN, TOM TYE