

**MINUTES OF THE
PARKING REGULATION BOARD**

The Parking Regulation Board Members convened in a Regular Called Meeting in the Conference Room at City Hall/Police Station on Thursday, September 22, 2016 at 9:32 a.m.

BOARD MEMBERS PRESENT: Anthony Gray, Chairman
 Julie Nelson
 Allen Knight
 Ed Alsmann

BOARD MEMBERS NOT PRESENT: John Wilson, Co-Chairman

OTHERS PRESENT: Bridgette Lester, Director of Codes Enforcement
 Tiffany Luttrell, Codes Admin. Assistant
 Ed Dubravcak, Parking Enforcement Officer
 Jeremy Cocanougher
 Elana Ford Bussell
 Keith Bussell

APPROVAL OF MINUTES:

Julie Nelson made a motion to approve the minutes from the January 21, 2016 meeting. The motion was seconded by Allen Knight and the board unanimously approved.

APPEAL OF CITATION # P35292:

Jeremy Cocanougher came before the board to appeal a citation he received for parking in the permit only parking lot. He was driving a different vehicle that day and did not have his permit hanging in his vehicle. Anthony Gray verified that he hasn't had any other violations such as this in the past? Bridgette Lester advised no this appears to be his first offense. Mr. Gray suggested as in past appeals since he is a valid permit holder and this is the first offense he will make a motion to dismiss the citation.

Anthony Gray made a motion to dismiss the citation. The motion was seconded by Julie Nelson and the board unanimously approved.

Bridgette reminded Mr. Cocanougher if this ever happens again to be sure to call us so we can alert the parking enforcement officer that day so we can prevent this from happening again.

APPEAL OF CITATION # P35524:

Keith Bussell and his wife Elana Ford Bussell has come before the board to appeal a citation that Mr. Bussell received for parking against official signs. Mrs. Bussell was present only due to her being the registered owner of the vehicle. Mr. Bussell stated that he had been parking in that area for three weeks prior to receiving the citation. He stated that it is not clear that the spaces against the back wall are for employee parking only. He did state he seen the signs up that said Employee Parking Only but thought they only pertained to the spaces by the islands in which the signs are posted and not along the back wall. He also stated that the city employee (Bridgette Lester) had seen him park there twice and hasn't said anything to him about that being employee parking only. He thought when she seen that he had parked there she could have at least told him that this is city employee parking only.

Bridgette Lester stated she isn't aware of the two times Mr. Bussell is talking about. But she stated she did see him parking there when she was leaving responding to a call and then as she was pulling out of the parking lot she seen him walk into a neighboring business. So at that point she knew he wasn't doing business in city hall and it wasn't safe for her to address it at that time because she was at the entrance to the parking lot. When she returned from the call his vehicle was still parked in the employee only parking lot. So that is when she cited the vehicle. Mrs. Lester stated that they have put up signs and have advertised in the paper, and on Facebook that this lot is for city hall employees and city hall customers only. She stated that there are more signs coming for the 3 spaces on the side next to the bike shop spaces but they have not come in yet.

Julie Nelson made a motion to dismiss the citation. The motion was seconded by Anthony Gray and the board unanimously approved.

Discussion:

Bridgette wanted to make the board aware of an administrative error on a citation. She advised the citation was issued for permit only lot. The violator did have a permit but just didn't have it hanging when they received the citation. So the violator spoke to Ed Dubravcak about this citation. Mr. Dubravcak told her if she would bring the permit to City Hall and show us we could reduce the citation down to \$15.00. Mr. Dubravcak was confusing this situation with the handicapped parking permit procedure. However since a city employee did tell the violator this Mrs. Lester went on and accepted the \$15.00 and dismissed the other \$15.00 charge. She just wanted to make the board aware that this had happened.

Julie Nelson asked what we would need to do to have any of these parking ordinances changed. She thinks it would be good to let staff be able to do this. Mrs. Lester told her any ordinance changes will need to be taken before the city commission before they can be changed.

Julie Nelson made a motion to change this in the ordinance so staff can administratively reduce the citation if they have a valid permit. The motion was seconded by Anthony Gray and the board unanimously approved.

ADJOURN:

Julie Nelson made a motion to adjourn the time being 9:57 a.m. The motion was seconded by Allen Knight and the board unanimously approved.

APPROVED:



CHAIRMAN, Anthony Gray