

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, January 9th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Jason Simpson, Network Technician
Leigh Compton, Finance Director
Melanie Crossfield, Community Liaison
Michaelle Perros
Mimi Becker
Jeff Jewel
Kendall Clinton
Janet Hamner
Alisa McGuire
Wilma Brown
Margaret Calhoun
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Commissioner Hollon led the Commission in a prayer. Commissioner Serres led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

The Commission approved the agenda as presented.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. ARTS CITIZEN OF THE YEAR PRESENTATION:

Mimi Becker addressed the Commission and presented Madelyn Worley with the Arts Citizen of the Year Award. Mimi also presented Jeff Jewel, who accepted on behalf of the Boyle County Farmer's Market, an award for being an outstanding member of the arts community.

2. PROCLAMATION – MADELYN WORLEY:

Commissioner Caudill made a motion to approve the proclamation recognizing Madelyn Worley as Arts Citizen of the Year as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

3. PROCLAMATION - BCFM:

Commissioner Caudill made a motion to approve the proclamation recognizing Boyle County Farmer's Market for being an outstanding member of the arts community as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

4. MLK COMMITTEE UPDATE:

Alisa McGuire addressed the Commission to give an update on the MLK Day event. No action needed.

5. CVB UPDATE:

Kendall Clinton addressed the Commission to give an update on CVB. No action needed.

6. GABBF SUMMER MUSIC SERIES PROPOSAL:

Michaëlle Perros addressed the Commission to present a budget proposal for a summer music series. The Commission gave staff direction to meet with the county to come up with a proposed agreement for funding the series.

7. COMMISSION MEETING DAY & TIME DISCUSSION:

Commissioner Caudill made a motion to keep the meeting time and day as is, which is the 2nd and 4th Monday of each month at 5:30 PM. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

8. MAYOR PRO TEM APPOINTMENT:

Commissioner Caudill made a motion to appoint Commissioner Hollon as Mayor Pro Tem. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

9. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING 12/19/2022:

Commissioner Hollon made a motion to approve the minutes of the previous meeting as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

10. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

No public comment.

COMMISSIONER COMMENTS:

Commissioner Serres addressed the Commission and said that he was glad to be back and that he was happy about the group that he is working with.

Commissioner Peek addressed the Commission and said that she was thankful to be chosen to represent the people and happy to be a part of this board.

Mayor Atkins addressed the Commission and highlighted the MLK event. He said that both local high school choirs would be performing together. Mayor Atkins also spoke about the guest speaker for the event Derrick Graham. Mr. Graham has been in the House of Representatives for 30 years and was recently elected as the minority floor leader. Mayor Atkins also asked that everyone applaud the city of Danville staff for the way they took care of the community during the recent snowstorm.

11. PAYMENT OF THE BILLS:

Commissioner Serres made a motion to approve the bill list as presented in the amount of \$1,574,983.58. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote of those present. A breakdown of the departments is as follows: General fund - \$160,053.12; General Capital - \$205,473.58; Non-departmental - \$104,528.56; Municipal Aid - \$5,200.00; Parks & Recreation - \$17,745.20; Cemetery - \$10,161.01; Stormwater - \$3,789.11; Garbage - \$99,026.52; Utility - \$216,917.20; Utility Capital - \$16,792.99; Museum - \$1,808.22; Parking - \$11,455.57; Debts & disbursements - \$722,032.50

12. QUARTERLY FINANCIAL UPDATE:

Leigh Compton addressed the Commission to give a quarterly financial update. No action needed.

13. ENGINEERING REPORT:

Josh Morgan addressed the Commission to give an engineering report. No action needed.

14. RESOLUTION #2023-01-09-01 – JENNIE ROGERS CHILDCARE AGREEMENT:

Commissioner Hollon made a motion to approve resolution #2023-01-09-01 as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

15. CODES ENFORCEMENT REPORT:

Bridgette Lester addressed the Commission to give the monthly codes enforcement report. No action needed.

16. RESOLUTION #2023-01-09-02 – AED GRANT APPLICATION:

Commissioner Caudill made a motion to approve resolution #2023-01-09-02 as presented. The motion was seconded by Commissioner Peel and unanimously approved upon voice vote.

EXECUTIVE SESSION:

Commissioner Serres made a motion to move into executive session at 7:16 p.m. for the purpose of personnel pursuant to KRS 61.810(1)(f). The motion was seconded by Commissioner Caudill unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Hollon made a motion to move back into regular session at 7:38 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

ACTION:

Commissioner Hollon made a motion to approve the staff's recommendation and hire Joshua Bradley to the position of Certified Firefighter with the usual probationary measures. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

ADJOURN:

Commissioner Caudill made a motion to adjourn at 7:39 p.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

To view the meeting in its entirety please go to www.danvilleky.org and search for videos.

APPROVED:


MAYOR J.H. ATKINS

ATTEST:


ASHLEY RAIDER, CITY CLERK

City Manager Comments: January 9th, 2023



City Commission Meeting Follow-up

No major direct follow up.

Important Dates

January 16th City Hall closed

March 17th: Spring Econ. Dev. Symposium

Disruptions In Normal Operations

Downtown Streetscape Project – ongoing, engineering report

Future City Commission Meeting Agenda Items

Bond Ordinance

Downtown Master Plan – update (Fire Station demo – re-advertise)

Codes Lien assessment process

Facility Use Agreement with School Districts – playgrounds, fields, and courts.

Planning and Zoning Diagnostic Review – Staff working with planning and zoning, met last week. Update for Commission Jan 23rd.

Special Activities

- FY21 – Still push firm to complete project.

Project Updates

- City Manager Continuing Education Plan – proceeding, 4 months
- Budget Calendar will be provided and discussed at Jan 23rd.