

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Special Called Commission Workshop at City Hall on Friday, March 31st, 2023 at 10:00 a.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Hollon
Commissioner Peek
Commissioner Serres

COMMISSIONERS ABSENT:

Commissioner Caudill

OTHERS PRESENT:

Earl Coffey, City Manager
Leigh Compton, Finance Director
Others

WELCOME, CALL TO ORDER:

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 10:00 a.m.

1. BUDGET REVIEW – YEAR END REVIEWS:

Earl Coffey and Leigh Compton addressed the Commission to discuss the year end projections for the budget. No action needed.

ADJOURN:

Commissioner Hollon made a motion to adjourn at 11:54 a.m. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote of those present.

To view the meeting in its entirety please go to www.danvilleky.gov and search for videos.

APPROVED:



MAYOR J.H. ATKINS

ATTEST:

ASHLEY RAIDER, CITY CLERK

**MINUTES OF THE
DANVILLE CITY COMMISSION**

The Board of Commissioners of the City of Danville, Kentucky convened in a Regular City Commission Meeting in the Public Meeting room at City Hall on Monday, April 10th, 2023 at 5:30 p.m.

COMMISSIONERS PRESENT:

Mayor Atkins
Commissioner Caudill
Commissioner Hollon
Commissioner Peek
Commissioner Serres

OTHERS PRESENT:

Earl Coffey, City Manager
Stephen Dexter, City Attorney
Ashley Raider, City Clerk
Josh Morgan, City Engineer
Tony Gray, Police Chief
Jason Simpson, Network Technician
Leigh Compton, Finance Director
Melanie Crossfield, Community Liaison
Marshall Carrier, Utilities Director
Tami Wilson
Kendall Clinton
John Caywood
Gloria Lewis
Steve Cline
David Senn
Carol Senn
Beau Cacciatore
Janet Hamner
Mike Rogers
Wilma Brown
Eric Guerrant
Others

Mayor Atkins announced that a quorum was present and called the meeting to order the time being 5:30 p.m.

Mayor Atkins led the Commission in a moment of silence for those involved and affected by the shooting in Louisville. Commissioner Hollon led the Commission in the pledge of allegiance.

APPROVAL OF THE AGENDA:

The Commission approved the agenda as presented.

HEAR THE PUBLIC – AGENDA ITEMS ONLY:

No public comment.

1. PROCLAMATION – CHILD ABUSE PREVENTION MONTH:

Commissioner Caudill made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

2. CASA PINWHEEL PLANTING:

Kasey Atwood addressed the Commission to talk about the CASA Pinwheel Planting project. No action needed.

3. PROCLAMATION – KSD 200TH ANNIVERSARY:

Commissioner Hollon made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

4. PROCLAMATION – NATIONAL TELECOMMUNICATIONS WEEK:

Commissioner Caudill made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon voice vote.

5. CARDIAC ARREST SURVIVAL DISCUSSION:

Mike Rogers and Eric Guerrant addressed the Commission to discuss cardiac arrest survival. No action needed.

6. PROCLAMATION – EARTH DAY/ARBOR DAY 2023:

Commissioner Peek made a motion to approve the proclamation as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

7. BANNER REQUEST – EARTH DAY/ARBOR DAY 2023:

Commissioner Caudill made a motion to approve the banner request as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

8. APPROVAL OF THE MINUTES OF THE PREVIOUS MEETINGS 3/23/23, 3/27/23 SPECIAL CALLED, 3/27/23 REGULAR, & 3/31/23:

Commissioner Hollon made a motion to approve the minutes of the previous meetings as presented. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote.

9. 1ST READING – ORDINANCE #2009 – ZONE CHANGE HWY 2168 & SHAKERTOWN RD:

Commissioner Caudill made a motion to approve the 1st reading of Ordinance #2009 as presented. The motion was seconded by Commissioner Hollon and unanimously approved upon roll call vote.

10. RESOLUTION #2023-04-10-01 – CEMETERY BUYBACK – HUTCHINSON-TEAGUE:

Commissioner Peek made a motion to approve resolution #2023-04-10-01 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

11. 1ST READING – ORDINANCE #2010 – FOOD TRUCK ORDINANCE AMENDMENT:

Commissioner Serres made a motion to approve the 1st reading of Ordinance #2010 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon roll call vote.

12. CITY MANAGER REPORT:

See attached report.

HEAR THE PUBLIC:

David Moose addressed the Commission about reviving the Danville Lions Club.

David Senn addressed the Commission about the downtown streetscape project. He said that the project is negatively affecting his business because there is no parking available for customers.

Beau Cacciatore addressed the Commission about the downtown streetscape project. He said that his businesses have lost money because of the project and asked how the city could help with the loss.

Carol Senn addressed the Commission and read a letter from the owner of Bluegrass and Buttercream regarding the streetscape project and the effect it has had on her business.

John Caywood addressed the Commission about the downtown streetscape project and the effect it is having on the downtown businesses.

Margaret Calhoun addressed the Commission about the need for a flood wall by Clark's Run near Michael M. Smith Park.

COMMISSIONER COMMENTS:

Mayor Atkins addressed the Commission to congratulate KSD on their 200th Anniversary Celebration this week.

Commissioner Peek addressed the Commission and thanked the citizens for voicing their concerns over downtown. She said that she hopes that they can find a solution that will help everybody. Commissioner Peek also thanked the 911 dispatchers. She said that they have a hard job, and that Danville and Boyle County should be thankful for their service. Commissioner Peek also said that Danville was mentioned several times in the Southern Living magazine as being one of the top cities of the south.

13. PAYMENT OF THE BILLS:

Commissioner Hollon made a motion to approve the bill list as presented in the amount of \$1,189,924.55. The motion was seconded by Commissioner Serres and unanimously approved upon voice vote. A breakdown of the departments is as follows: General fund - \$146,441.87; General Capital - \$8,231.18; Municipal Aid - \$23,750.00; Parks & Recreation - \$14,487.43; Cemetery - \$2,415.59; Cemetery Capital - \$58.92; Stormwater - \$1,053.1; Garbage - \$123,712.52; Utility - \$154,312.68; Museum - \$1,789.79; Parking - \$6,826.86; Debts & disbursements - \$706,749.57 and water refunds - \$95.00

14. FY 21 AUDIT REPORT:

Leigh Compton addressed the Commission to present the FY 21 audit report and said that the auditors would be here at the May 8th meeting to present the audit in full. No action needed.

15. QUARTERLY FINANCIAL UPDATE:

Leigh Compton addressed the Commission to give the quarterly financial update. No action needed.

16. RIGHT OF WAY ORDINANCE DISCUSSION:

Josh Morgan addressed the Commission to discuss the right of way ordinance. No action needed.

17. RESOLUTION #2023-04-10-02 – SAFE STREETS FOR ALL GRANT:

Commissioner Serres made a motion to approve resolution #2023-04-10-02 as presented. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

18. RESOLUTION #2023-04-10-03 – MICHAEL SMITH PARK PHASE 1 BID AWARD:

Commissioner Caudill made a motion to approve resolution #2023-04-10-03 as presented. The motion was seconded by Commissioner Peek and unanimously approved upon voice vote.

19. KEY LOCK BOX ORDINANCE DISCUSSION:

Doug Simpson addressed the Commission to discuss the key lock box ordinance. No action needed.

EXECUTIVE SESSION:

Commissioner Peek made a motion to move into executive session at 7:07 p.m. for the purpose of personnel pursuant to KRS 61.810(1)(f) and for the purpose of litigation pursuant to KRS 61.810(1)(c). The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

REGULAR SESSION:

Commissioner Hollon made a motion to move back into regular session at 7:40 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

ACTION:

Commissioner Peek made a motion to approve the staff's recommendation and hire Travis Brickman to the position of Class III Operator in the Water Treatment Plant with the usual probationary measures. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

ADJOURN:

Commissioner Hollon made a motion to adjourn at 7:41 p.m. The motion was seconded by Commissioner Caudill and unanimously approved upon voice vote.

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APPROVED:


MAYOR J.H. ATKINS

ATTEST:


ASHLEY RAIDER, CITY CLERK