

# **City of Danville Alcoholic Beverage Control**



## **Basic Application Packet**

REVISED: AUGUST, 2021

**ALCOHOLIC BEVERAGE CONTROL BASIC APPLICATION FORM**



**City of Danville, Kentucky**  
**445 W. Main St., P.O. Box 670**  
**Danville, Kentucky 40423**  
**Phone: (859) 936-6840 Fax: (859) 238-1232**  
**Website: [www.danvilleky.gov](http://www.danvilleky.gov)**

**Bridgette Lester, ABC Administrator [blester@danvilleky.gov](mailto:blester@danvilleky.gov)**

**SECTION A:**

Applicant's business/company name \_\_\_\_\_

D/B/A: \_\_\_\_\_

Address of premises to be licensed: \_\_\_\_\_

Mailing Address: (if different from above) \_\_\_\_\_

Premises Phone No.:(\_\_\_\_\_) \_\_\_\_\_ Contact Phone No.:(\_\_\_\_\_) \_\_\_\_\_

Fax No.:(\_\_\_\_\_) \_\_\_\_\_ Email address: \_\_\_\_\_

List all types of licenses you are applying for: \_\_\_\_\_

Fee Enclosed \$ \_\_\_\_\_

SEC B		
Check the license type(s) for which the applicant is applying. For each license type selected, the applicant affirms that the requirements for that license type(s) are met.		
LICENSE TYPES	Licensing Fee Full Year	Licensing Fee Half Year
<b>RETAIL - QUOTA</b>		
<input type="checkbox"/> <b>Quota Retail Package License</b> (KRS 243.230, KRS 243.240, 804 KAR 9:040) A quota license must be available prior to applying.	<b>\$1,000</b>	<b>\$500</b>
<input type="checkbox"/> <b>Quota Retail Drink License</b> (KRS 243.250, 804 KAR 9:050) A quota license must be available prior to applying.	<b>\$1,000</b>	<b>\$500</b>
<b>RETAIL -</b>		
<input type="checkbox"/> <b>NQ Retail Malt Beverage Package License</b> (KRS 243.280)	<b>\$200</b> <small>If applying for both an NQ Retail Malt Beverage Package License and an NQ-4 Retail Malt Beverage Drink License, the total license fee for a full year for both is \$250: \$200 for a primary NQ Malt Beverage License and \$50 discounted fee to add the secondary NQ Malt Beverage License. (KRS 243.070 (18))</small>	<b>\$100</b>
<input type="checkbox"/> <b>NQ-4 Retail Malt Beverage Drink License</b> (KRS 243.088)	<b>\$200</b> <small>If applying for both an NQ Retail Malt Beverage Package License and an NQ-4 Retail Malt Beverage Drink License, the total license fee for a full year for both is \$250: \$200 for a primary NQ Malt Beverage License and \$50 discounted fee to add the secondary NQ Malt Beverage License. (KRS 243.070 (18))</small>	<b>\$100</b>

LICENSE TYPES	Licensing Fee Full Year	Licensing Fee Half Year
<input type="checkbox"/> <b>NQ-1 Retail Drink License</b> (KRS 243.082) Specify the business type: <ul style="list-style-type: none"> <li><input type="checkbox"/> Convention Center – Premises capacity of 1,000 persons</li> <li><input type="checkbox"/> Horse Track – Premises located at a track licensed by the Kentucky Racing Commission (KRS 243.265) <b>Attach</b> a copy of the racing license.</li> <li><input type="checkbox"/> Automobile Race Track – Premises seating capacity of 30,000 persons</li> <li><input type="checkbox"/> Air or Rail System – Commercial airline system or railroad company sells alcohol to passengers on scheduled or chartered trips. <b>Attach</b> a copy of the listing of the air or rail terminals used and the locations of the storage areas.</li> <li><input type="checkbox"/> State Park – 9-or 18-hole golf course, or full-service lodge and dining room.</li> </ul>	<b>\$2,000</b>	<b>\$1,000</b>
<input type="checkbox"/> <b>NQ-2 Retail Drink License</b> (KRS 243.084) Specify the business type: <ul style="list-style-type: none"> <li><input type="checkbox"/> Restaurant – Minimum 50% of gross annual income from food sales.</li> <li><input type="checkbox"/> Motel/Hotel – Minimum 50 sleeping rooms, and maintain a restaurant with 50% food sales.</li> <li><input type="checkbox"/> Airport – Premises located in a commercial airport through which more than 500,000 passengers arrive or depart annually</li> <li><input type="checkbox"/> Riverboat – <b>Attach</b> a copy of the applicant's license issued by the United State Coast Guard authorizing the applicant's Riverboat to carry 100 or more passengers.</li> <li><input type="checkbox"/> Distillery – Must be located in wet territory or distillery moist territory and all employees who will be involved in sales/service must be STAR trained within (30) days of beginning employment.</li> </ul>	<b>\$1,000</b>	<b>\$500</b>
<input type="checkbox"/> <b>NQ-3 Retail Drink License</b> (KRS 243.086) Specify the business type: <ul style="list-style-type: none"> <li><input type="checkbox"/> Private Club – Nonprofit charitable, civic, social, fraternal organization, or political club which has maintained a room from which the general public has been excluded If qualifying as a private club, <b>Attach</b> documentary evidence of the applicant's non-profit status.</li> <li><input type="checkbox"/> Dining Car – Railroad or Pullman car company that sells alcohol by package or drink on a train</li> <li><input type="checkbox"/> Bed and breakfast – Must be located in wet territory and may only sell to registered overnight guests. <b>Attach</b> Permit to Operate (902 KAR 45:006)</li> </ul>	<b>\$300</b>	<b>\$150</b>
<input type="checkbox"/> <b>Limited Restaurant License</b> LR100 (KRS 241.010, KRS 242.1244) <ul style="list-style-type: none"> <li><input type="checkbox"/> LR100 – Minimum 70% food sales and minimum seating capacity of 100 persons at tables</li> </ul>	<b>\$1,200</b>	<b>\$600</b>
<input type="checkbox"/> <b>Limited Golf Course License</b> (KRS 243.038, KRS 243.039) Nine (9) or eighteen (18) hole USGA regulation golf course	<b>\$1,200</b>	<b>\$600</b>

<input type="checkbox"/> <b>Qualified Historic Site License</b> – (KRS 241.010, KRS 243.042)	<b>\$1,030</b>	<b>\$515</b>
<input type="checkbox"/> <b>Caterer's License</b> (KRS 241.010, KRS 243.033, Premises contain commissary (kitchen) and applicant holds food service permit. <u>Attach</u> a copy of the applicant's Food Service Permit issued by the local health department.	<b>\$800</b>	<b>\$400</b>
<b>PRODUCER/SUPPLIER</b>		
<input type="checkbox"/> <b>Distiller's License</b> (KRS 243.120, KRS 243.130, 804 KAR 4:240)  <u>Attach a copy of the Federal Basic Permit.</u>	<b>\$500</b>	<b>\$250</b>
<input type="checkbox"/> <b>Rectifier's License – Class A [more than 50,000 gallons rectified annually]</b> (KRS 243.120, 243.130, 804 KAR 4:240)  <u>Attach a copy of the Federal Basic Permit</u>	<b>\$3,000</b>	<b>\$1,500</b>
<input type="checkbox"/> <b>Rectifier's License – Class B [50,000 gallons or less rectified annually]</b> (KRS 243.120, 243.130, 804 KAR 4:240)  <u>Attach a copy of the Federal Basic Permit.</u> <u>Attach the most recent Federal Monthly Report of Processing Operations form if available.</u>	<b>\$960</b>	<b>\$480</b>
<input type="checkbox"/> <b>Brewer's License</b> (KRS 243.150, KRS 244.606)  <u>Attach a copy of the Federal Basic Permit.</u>	<b>\$500</b>	<b>\$250</b>
<input type="checkbox"/> <b>Microbrewery License [not to exceed 50,000 barrels produced annually]</b> (KRS 243.157, KRS 244.606)  <u>Attach a copy of the Federal Basic Permit.</u> <u>Attach the most recent Federal Monthly Report of Processing Operations form if available. (TTB F 5130.9)</u>	<b>\$500</b>	<b>\$250</b>
<b>DISTRIBUTION/WHOLESALE</b>		
<input type="checkbox"/> <b>Wholesaler's License</b> (KRS 243.160, KRS 243.170)  <u>Attach a copy of the Federal Basic Permit.</u>	<b>\$3,000</b>	<b>\$1,500</b>
<input type="checkbox"/> <b>Distributor's License</b> (KRS 243.180, KRS 244.606) <u>Attach a copy of the Federal Basic Permit.</u>	<b>\$400</b>	<b>\$200</b>
<b>STORAGE</b>		
<input type="checkbox"/> <b>Bottle House/Bottling House Storage License</b> (KRS 243.350) <u>Attach a copy of the Federal Basic Permit.</u>	<b>\$1,000</b>	<b>\$500</b>
<b>SUPPLEMENTAL LICENSES</b>		
<input type="checkbox"/> <b>Supplemental Bar License</b> Fees are required for the first five. (KRS 243.037, KRS 241.010)  Select supplemental license type that applies to primary license type:		
<input type="checkbox"/> Quota Retail Drink	<b>\$1,000</b>	<b>\$500</b>
<input type="checkbox"/> NQ-2 Retail Drink	<b>\$1,000</b>	<b>\$500</b>
<input type="checkbox"/> Limited Restaurant	<b>\$1,200</b>	<b>\$600</b>
<input type="checkbox"/> Limited Golf Course	<b>\$1,200</b>	<b>\$600</b>
<input type="checkbox"/> NQ-3 Retail Drink	<b>\$300</b>	<b>\$150</b>
For how many Supplemental Licenses is the applicant applying?  _____		

<input type="checkbox"/> <b>Special Sunday Retail Drink License</b> Available <b>only</b> if authorized by local ordinance or election. (KRS 244.290, KRS 244.295)	<b>\$300</b>	<b>\$150</b>
<input type="checkbox"/> <b>Extended Hours Supplemental License</b> Available only to holders of NQ-1 Retail Drink Licenses and Qualified Historic Site licensees located within a commercial airport. (KRS 243.050, 804 KAR 4:230)	<b>\$2,000</b>	<b>\$1,000</b>
<b>SPECIALTY LICENSES</b>		
<input type="checkbox"/> <b>Authorized Public Consumption License</b> (KRS 243.089) <b>Attach copy of local COD permit.</b> <b>Attach copy of general liability insurance</b>	<b>\$250</b>	<b>\$125</b>

No license to sell alcoholic or malt beverages shall be granted or renewed to any person who is delinquent in the payment of any taxes or fees due to the City at the time of issuing the license, nor shall any license be granted or renewed to sell upon any premises or property, owned and occupied by the licensee upon which there are any delinquent taxes or fees due the City. Further, if a licensee becomes delinquent in the payment of any taxes or any fees due the City at any time during the license period, the license to sell alcoholic or malt beverages shall be subject to revocation or suspension.

Initial here: \_\_\_\_\_

**SECTION C:**  
**Affidavit**

I, \_\_\_\_\_ do hereby solemnly swear or affirm that **I am aware that my State application is incorporated, made a part of this application, and must be included with this application**, and that the answers contained are true and correct to the best of my knowledge, information and belief. I confirm that I have received a copy of the current Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky, and I hereby consent to the authority of the Alcoholic Beverage Control Administrator and his/hers investigators for: (a) inspections and searches of the licensed premises listed above; (b) confiscation of articles found on said licensed premises in violation of any Ordinance or Statute; and (c) emergency temporary closure of the licensed premises if the public health, safety, morals and welfare is threatened by multiple violations of any Ordinance or Statute involving disturbance of the peace or public disorder during the course of one day's operation of the licensed premises.

Date of Application: \_\_\_\_\_ Signature of Applicant: \_\_\_\_\_ Title: \_\_\_\_\_

Approved: \_\_\_\_\_  
Alcoholic Beverage Control Administrator Date

**Checklist**

1. Have you included a copy of your **State Basic License Application**?
2. Have you signed your application?
3. Have you included your license fees?
4. Have you included your signed Verification of Food Service Compliance Form?
5. Have you included your signed Fire Code Compliance Form?
6. Have you included your signed Building Code Compliance Form?
7. Have you included your signed Zoning Compliance Form?
8. Have you included your completed Certified Alcohol Server Training Form?

**VERIFICATION OF FOOD SERVICE COMPLIANCE**  
**Related to**  
**City of Danville, Kentucky**  
**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

Applicant's business/company name: \_\_\_\_\_  
D/B/A: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone No.: (\_\_\_\_) \_\_\_\_\_ Cell Phone No.: (\_\_\_\_) \_\_\_\_\_  
Email address: \_\_\_\_\_

List all types of licenses you are applying for: \_\_\_\_\_

The remainder of this form must be completed by the Boyle County Health Department,  
448 South 3rd Street, Danville, Kentucky, Phone: 859-236-2053, before submitting your  
application for an Alcoholic Beverage License.

Address of premises to be licensed: \_\_\_\_\_

This is to certify that the premises listed above have obtained all necessary food service permits in order to comply with the Kentucky Food Service Code. Please note the following conditions, if any:

\*Establishment will be required to comply with applicable Kentucky Food Service Establishment Act and State Retail Food code requirements prior to commencing operation.

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Boyle County Health Department Representative

**VERIFICATION OF FIRE CODE COMPLIANCE**  
**Related to**  
**City of Danville, Kentucky**  
**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

Applicant's business/company name: \_\_\_\_\_  
D/B/A: \_\_\_\_\_  
Business Address: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
Phone No.: (\_\_\_\_) \_\_\_\_\_ Cell Phone No.: (\_\_\_\_) \_\_\_\_\_  
Email address: \_\_\_\_\_

List all types of licenses you are applying for: \_\_\_\_\_

The remainder of this form must be completed by the City of Danville Fire Marshal,  
420 W. Main St., Danville, Kentucky, Phone: 859-238-1211, before submitting your  
application for an Alcoholic Beverage License.

Address of premises to be licensed: \_\_\_\_\_

This is to certify that the premises listed above meets the current, city adopted Fire and Life Safety Codes in order to comply with the Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky. Please note the following conditions, if any:

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Scott Lawson  
City of Danville Fire Marshal

**VERIFICATION OF BUILDING CODE COMPLIANCE**  
**Related to**  
**City of Danville, Kentucky**  
**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

Applicant's business/company name: \_\_\_\_\_

D/B/A: \_\_\_\_\_

Business Address: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone No.: (\_\_\_\_) \_\_\_\_\_ Cell Phone No.: (\_\_\_\_) \_\_\_\_\_

Email address: \_\_\_\_\_

List all types of licenses you are applying for: \_\_\_\_\_

The remainder of this form must be completed by the City/County Building Inspector,  
321 W. Main St., Room 203, Danville, Kentucky, Phone: 859-238-1107, before submitting  
your application for an Alcoholic Beverage License.

Address of premises to be licensed: \_\_\_\_\_

This is to certify that the premises listed above meets all applicable Building Codes in order to comply with the Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky. Please note the following conditions, if any:

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Rusty Cox  
City/County Building Inspector



**VERIFICATION OF ZONING COMPLIANCE**  
**Related to**  
**City of Danville, Kentucky**  
**APPLICATION FOR ALCOHOLIC BEVERAGE LICENSE**

Applicant's business/company name: \_\_\_\_\_

D/B/A: \_\_\_\_\_

Business Address: \_\_\_\_\_

List all types of licenses you are applying for: \_\_\_\_\_

The remainder of this form must be completed by the Danville-Boyle Planning & Zoning Commission, 445 W. Main St., Suite 205, Danville, Kentucky, Phone: 859-238-1235, before submitting your application for an Alcoholic Beverage License.

Address of premises to be licensed: \_\_\_\_\_

This is to certify that the premises listed above meets Zoning Ordinance in order to comply with the Alcoholic Beverage Control Ordinance of the City of Danville, Kentucky.

Property Zoning: \_\_\_\_\_

Conditions, if any: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Signed this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_.

\_\_\_\_\_  
Danville-Boyle Planning & Zoning Commission