

City of Danville Architectural Heritage Board

SIGN WORKSHEET

Before you complete this worksheet, read the Design Guidelines for a detailed explanation of the sign criteria on pages 18 and 19.

All Signs:

Name on the Sign: _____

Proposed Sign Materials: _____

Will the Sign be a lighted sign? ___Yes ___No If yes, please describe the lighting you propose:

- Enclose a photograph of your building; marking the area the sign will be located.
- A sketch (in color) of the proposed sign must accompany the application.

Exterior Permanent Signs:

Signs should not exceed one (1) square foot of sign area per linear foot of the building width nor in any case be larger than a maximum of thirty-two (32) square-feet in area*.

Measure the linear feet of your building _____

Proposed Dimension of the sign _____

**Buildings that have more than 32 linear feet of building frontage along the street to which the sign is oriented – applicant may request approval for one (1) additional square foot of sign area per each linear foot over 32 feet.*

Permanent Signs applied on or in the windows:

Permanent signs in or on window surfaces should not exceed twenty (20) percent of the total window area.

- 1) Measure your window surface _____ x _____ = _____ **total square foot (s.f.) of window area**
height x width = total s.f. of window area.
- 2) Divide **total s.f. of window area** by 5. This is the maximum s.f. allowed for sign.
- 3) Proposed dimension of sign: _____ x _____ = _____
height x width = total sf of sign (cannot exceed #2)

Attach this worksheet to your Certificate of Appropriateness Application