

**HOUSING AUTHORITY OF DANVILLE
1014 ROSEMONT AVENUE - P.O. BOX 666
DANVILLE, KY 40423-0666
(859) 236-6116 FAX (859) 236-7548
www.danvillehousingagency.com**

**REGULAR BOARD MEETING
TUESDAY 19 FEBRUARY 2019 AT 8:00 A.M.
HOUSING AUTHORITY OF DANVILLE CENTRAL OFFICE**

AGENDA

- 1) Meeting called to order
- 2) Roll Call
- 3) Approval of the Minutes for the Board meeting 22 January 2019
- 4) Approval of Bills Paid for January 2019
- 5) Approval of Collection Loss for February 2019
- 6) Approval of Contract for Coyle Manor Roof & Siding Replacement
- 7) Approval of Travel for SERC-NAHRO Committee Meetings
- 8) PHAS Score Report for Interim Rule for FYE 03/31/2018

Other items to be considered:

- Discuss Executive Director Evaluations
- Vacancy List
- Residents Newsletter

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF COMMISSIONERS
OF THE HOUSING AUTHORITY OF DANVILLE
HELD ON 22 JANUARY 2019**

The Commissioners of the Housing Authority of Danville met in regular session on 22 January 2019 at the Housing Authority of Danville central office located at 1014 Rosemont Avenue in Danville Kentucky. The meeting was called to order by Chairwoman Young and upon roll call; the following members were present and absent:

PRESENT

Chairwoman Ann Young
Commissioner Paul Lewis
Commissioner Cyn-D VanWinkle

ABSENT

Commissioner James Atkins
Vice-Chairwoman Isabel Price

Also, present were: Hadden Dean, Attorney to the Board; Linda Hudman, Deputy Director for the Housing Authority of Danville; and Tim Kitts who serves as Executive Director for the Housing Authority of Danville and Secretary-Treasurer to the Board.

The minutes for the Board meeting held on 18 December 2018 were reviewed and considered. The motion to approve the minutes was made by Commissioner VanWinkle and seconded by Commissioner Lewis, with the following vote:

AYES: Chair Young, Commissioner Lewis, and Commissioner VanWinkle.
NAYS: None

The Chair declared the minutes approved. The following item was presented for consideration by the Board.

The Board of Commissioners reviewed the Paid Bills for December 2018 for approval. The motion to accept the paid bills was made by Commissioner Lewis and seconded by Commissioner VanWinkle with the following vote:

AYES: Chair Young, Commissioner Lewis, and Commissioner VanWinkle.
NAYS: None

The Chair declared the Paid Bills report approved. The following item was presented for consideration by the Board.

**RESOLUTION # 2375
 APPROVING COLLECTION LOSS FOR JANUARY 2019**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$700.15 as shown per the following list to this resolution, be transferred from Account 1122 – Tenants Accounts Receivable to Account 4570 – Collection Loss.

VACATES WITH BALANCES

| NAME, APARTMENT & ACCOUNT NUMBER: | DATE VACATED | BALANCE |
|--|-------------------------|----------------|
| ZTC125, Z177-24 | 10/24/2018 | \$515.79 |
| Rent = \$467.20 Other = \$48.59 | | |
| ZAT312, Z362-10 | 12/3/2018 | \$184.36 |
| Rent = \$184.36 Other = \$0.00 | | |
| TOTAL: | | |
| Rent = \$651.56 Other = \$48.59 | | \$700.15 |
| COLLECTIONS PAID TO H.A.D. (NET) | | |
| COLLECTIONS (IN-HOUSE) | | |
| | | \$5,262.07 |
| | 12/20/2018 | |
| | | \$150.00 |
| TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2018 = | | \$5,262.07 |

Commissioner Lewis made a motion to approve the resolution, seconded by Commissioner VanWinkle. The Chair called for the vote:

AYES: Chair Young, Commissioner Lewis, and Commissioner VanWinkle.
 NAYS: None

The Chair declared the resolution approved and announced the next action.

**RESOLUTION # 2376
 APPROVING TRAVEL FOR THE EXECUTIVE DIRECTOR
 AND DEPUTY DIRECTOR TO ATTEND MID-YEAR KHA CONFERENCE**

WHEREAS, the Kentucky Housing Association will be providing training on February 17-20, 2019 at the 2019 Mid-Year Conference in Louisville, Kentucky; and

WHEREAS, the Housing Authority's Executive Director and Deputy Director would benefit from this training as it relates to the public housing program.

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the Executive Director and Deputy Director attends the February Training and Conference.

Commissioner VanWinkle made a motion to approve the resolution, seconded by Commissioner Lewis. The Chair called for a vote:

AYES: Chair Young, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None

The Chair declared the resolution approved and announced the next action.

RESOLUTION # 2377
APPROVING MANAGEMENT AGREEMENT
WITH THE HOUSING AUTHORITY OF STANFORD

WHEREAS, the Housing Authority of Stanford is without an Executive Director; and

WHEREAS, the Housing Authority of Danville has been contacted by the Department of Housing & Urban Development to request that an agreement be considered for a management contract with the Housing Authority of Stanford; and

WHEREAS, the Board of Commissioners for the Housing Authority of Stanford has expressed an interest in having this management service provided; and

WHEREAS, the Housing Authority of Danville staff has expressed an interest in providing the service.

THEREFORE BE IT RESOLVED by the Board of Commissioners that the Executive Director signs the Agreement for a period of one hundred and twenty (120) days.

Commissioner Lewis made a motion to approve the resolution, seconded by Commissioner VanWinkle. The Chair called for a vote:

AYES: Chair Young, Commissioner Lewis, and Commissioner VanWinkle.

NAYS: None.

The Chair declared the resolution approved and announced the next action.

RESOLUTION # 2378
**APPROVING EXECUTIVE DIRECTOR TO PROCEED WITH CREATING A
NONPROFIT AFFILIATE; IDENTIFYING THE PRIMARY PURPOSES OF THE
ORGANIZATION; APPROVING A STRUCTURE FOR THE BOARD OF DIRECTORS;
AND APPROVING A NAME FOR THE ORGANIZATION**

WHEREAS, Housing Authorities across the country have formed non-profit affiliates to assist them in their missions to provide housing and otherwise provide services for low-income persons; and

WHEREAS, the Housing Authority of Danville (HAD) will operate the Community Service Center, beginning in 2019, and a nonprofit affiliate will provide an opportunity to receive cash and in-kind donations for programming to help our clients in the process of gaining education and job training skills leading to self-sufficiency; and

WHEREAS, HAD will work alongside the City of Danville to revitalize communities by developing energy efficient, affordable and healthy homes, while also combating blight and deterioration within the City; and

WHEREAS, HAD recognizes a need for more low-income housing, especially in the area of elderly/disabled accessible low-income housing in Boyle County;

NOW, THEREFORE, be it resolved that the Board of Commissioners authorizes the Executive Director to take the necessary actions to form *Families Forward*.

FURTHER RESOLVED, HAD will engage Sheehan, Barnett, Dean, Pennington, Little & Dexter P.S.C. in the development of, and review of articles of incorporation and bylaws, and filing of the 501(c)3 application to the Internal Revenue Service and articles of incorporation with the Secretary of State, as well as all other required steps in the formation of *Families Forward*.

FURTHER RESOLVED, the primary mission of *Families Forward* will be to (1) help families achieve and maintain self-sufficiency through housing, food, counseling, education, and other supportive services; (2) combat blight and deterioration within the City by revitalizing communities and working alongside local government to plan their neighborhoods' future, and by developing energy efficient, affordable and healthy homes, parks, gardens, shared facilities, and more; (3) acquiring, providing, developing, financing, rehabilitating, owning and operating decent, safe and sanitary housing affordable to persons and households of low-income where no adequate housing exists for such groups; and (4) serving, directly or through a wholly owned limited liability company, as a general partner in limited partnerships which will own and operate housing for the benefit of low-income persons and households, as described in (3) above.

FURTHER RESOLVED, that the bylaws be drafted to provide for the appointment of the HAD Board Chair, two HAD Commissioners, the HAD Executive Director; and the HAD Finance Manager as the Board of Directors of Families Forward.

Commissioner VanWinkle made a motion to approve the resolution, seconded by Commissioner Lewis. The Chair called for a vote:

AYES: Chair Young, Commissioner Lewis, and Commissioner VanWinkle.
NAYS: None.

The Chair declared the resolution approved and announced the next action.

The Board reviewed the HAD Organizational Chart.
Vice-Chair Price joined the Board Meeting.

**RESOLUTION # 2379
APPROVING OPERATING BUDGET
FOR FISCAL YEAR ENDING MARCH 31, 2020
FOR THE HOUSING AUTHORITY OF DANVILLE**

WHEREAS, the Operating Budget for the Housing Authority of Danville for the Fiscal Year Ending March 31, 2020 has been developed; and

After review by the Board of Commissioners of the Housing Authority of Danville, it is found, based on the continuing resolution and anticipated funding cuts:

A. That proposed expenditures are necessary in the efficient and economical operating of housing for the purpose of serving low income families.

B. That the financial plan is reasonable in that:

1. It indicates a source of funding, supplemented by reserves are adequate to cover all proposed expenditures.
2. It does not provide for funding in excess of the payable under HUD regulations.

C. That all proposed charges and expenditures will be consistent with provisions of law and the annual contributions contract.

D. That no employee of this Authority is serving in a variety of positions which will exceed 100% allocation of his or her time.

E. The capital expenditure (and local stimulus) for unit renovations and repairs are in keeping with the Capital Improvements Program approved by HUD.

THEREFORE, BE IT RESOLVED, that the budget is hereby approved and adopted as the Operating Budget for Fiscal Year Ending March 31, 2020.

Commissioner Lewis made a motion to approve the resolution, seconded by Vice-Chair Price. The Chair called for a vote.

AYES: Chair Young, Vice-Chair Price, Commissioner Lewis, and Commissioner VanWinkle.
NAYS: None.

The election of officers was the next item of business. Commissioner Lewis made the motion that the current officers continue for another year, seconded by Commissioner VanWinkle. The vote was unanimously in favor of the motion.

The Community Service Center Open House was discussed.
The Executive Director Evaluation Forms were handed out. Chair Young asked that they be sent to her by February 1, 2019. Attorney Dean asked that Executive Director Kitts fill out a self-evaluation and send to the Board.

With no other business to come before the Commission, the Chair declared the meeting adjourned.

The next board meeting is scheduled for Tuesday, February 19, 2019 at 8:00 a.m.

CHAIR

SECRETARY/TREASURER

Housing Authority of Danville

Summary Check Listing Report - January 2019

| Vendor | Description | Jan '19 |
|---------------------------------|--|----------------------|
| Kentuckiana General Contractors | Final Payment - Linietta Roof & Siding CFP-17 | \$ 42,570.30 |
| Kentucky Utilities Company | Electric | \$ 32,845.11 |
| Housing Agency Retirement | Retirement | \$ 16,038.90 |
| City of Danville | Sewer (\$8,359.99), Trash (\$2,378.64), Water (\$3,394.80) | \$ 14,133.43 |
| Atmos Energy | Gas Service | \$ 12,370.58 |
| Internal Revenue Service | FICA (\$8,045.79), FIT (\$4,319.40) | \$ 12,365.19 |
| Kentucky Local Gov't Trust | Insurance | \$ 8,701.50 |
| Tax Administrators Office | City W/H (\$3,260.44); County W/H (\$1,287.00) | \$ 4,547.44 |
| Timothy Kitts | PHADA Reimbursement (\$3,394.86); iPhone (\$370.99) | \$ 3,765.85 |
| Health Equity | Health Savings Account | \$ 3,521.52 |
| Henderson & DeJohn, CPA's | Final Audit Payment FY 2018 | \$ 2,600.00 |
| Kentucky Dept. of Revenue | SIT | \$ 2,358.36 |
| Lowe's Companies, Inc. | Maintenance Supplies | \$ 1,832.10 |
| Danny's Termite & Pest | Monthly (\$985), 2-BB FT (\$350), 5-BB RT (\$375) | \$ 1,710.00 |
| Thyssenkrupp Elevator | Maintenance Contract | \$ 1,707.44 |
| Masters Supply, Inc. | Maintenance Supplies | \$ 1,671.32 |
| Marlin | Plumbing Supplies | \$ 1,586.80 |
| Kentucky State Treasurer | Police Check | \$ 1,500.00 |
| Marathon | Fuel | \$ 1,239.22 |
| AT&T | CSC (\$231.32); Phone Service (\$981.83); UVERSE (\$25.00) | \$ 1,238.15 |
| Varitech Incorporated | Replace Battery Charger | \$ 1,028.25 |
| PDQ Supply, Inc. | Maintenance Supplies | \$ 916.16 |
| City Art Signs, Inc. | Sign for Community Center | \$ 915.00 |
| Linda Hudman | Magazine Rack (\$149.99); Exhaust Fan-AT (\$754.00) | \$ 903.99 |
| Terry's Locksmith Service | Locks (\$350.00); Repair (\$149.00); Blank Keys (\$80.00); FOBs (\$275.00) | \$ 854.00 |
| PPG Architectural Finishes | Paint | \$ 789.25 |
| Pitney Bowes | Mailing Equipment (\$320.85); Purchase Power (\$400.00) | \$ 720.85 |
| Tenant | Pet Deposit (\$), Security Deposit (\$384.14), Refund (\$168.00) | \$ 552.14 |
| AT&T Mobility | Cellular Service for EE | \$ 454.83 |
| Automate of Danville, Inc. | Trailer Tires (\$389.80); Oil Change F-150 (\$61.98) | \$ 451.78 |
| Eddie Arnold Improvements | Repair Screens and Windows | \$ 403.00 |
| Welding Shop, Inc. | Handrail | \$ 350.00 |
| Trans Union LLC | Credit Reports | \$ 286.89 |
| Brock McVey Co. | Filters | \$ 275.38 |
| Door Equipment Co., INC | Door Repair | \$ 244.25 |
| Intelliwire | Annual Fee | \$ 227.43 |
| Republic Services | Trash Service/Transfer Station | \$ 216.52 |
| Danville Office Equipment | Office Supplies | \$ 215.47 |
| ELINK Design, Inc. | Annual Licensing | \$ 199.00 |
| Nan McKay & Associates | A.C.O.P. | \$ 199.00 |
| Sheehan, Barnett, Dean, | Board Meeting | \$ 192.50 |
| Bluegrass Newsmedia | Subscription | \$ 172.05 |
| Rexel USA, Inc. | Electrical Supplies | \$ 171.49 |
| Blue Grass Community Action | Refund (2) LIHEAP | \$ 151.00 |
| Danville Transfer Station | Transfer Station | \$ 138.74 |
| SIROA Landlords | Annual Membership Dues | \$ 125.00 |
| Central KY Interpreter | Applicant Interview | \$ 110.00 |
| Gwendalyn Campbell | Emergency Supplies | \$ 100.00 |
| Craig Bell Refrigeration | Repair Refrigerator CM098 | \$ 93.80 |
| Docubit | Document Destruction - 2 months | \$ 90.00 |
| Boyle County District | Filing Fee | \$ 83.50 |
| Isabel Price | Baggage Fee Reimbursement | \$ 52.25 |
| Industrial Park Distributor | Can Liner | \$ 39.99 |
| Tri-K Landfill, Inc. | Landfill | \$ 39.43 |
| First Advantage | 1-FBI Cards | \$ 30.14 |
| Constable James Murphy | Serve Court Papers | \$ 20.00 |
| Totals | P7 | \$ 180,116.29 |

HOUSING AUTHORITY OF DANVILLE
Summary Check Listing Report - All Checks
COCC

| Check # | Check Date | Void? | Void Date | Amount | Recipient |
|-------------|------------|-------|-----------|-----------|------------------------------|
| Credit Acct | 1111.1 | | | | |
| 016866 | 01/22/2019 | No | | 1,500.00 | KENTUCKY STATE TREASURER |
| 016867 | 01/22/2019 | No | | 403.00 | EDDIE ARNOLD IMPROVEMENTS |
| 016868 | 01/22/2019 | No | | 451.78 | AUTOMATE OF DANVILLE, INC. |
| 016869 | 01/22/2019 | No | | 93.80 | CRAIG BELL REFRIGERATION & |
| 016870 | 01/22/2019 | No | | 151.00 | BLUE GRASS COMMUNITY |
| 016871 | 01/22/2019 | No | | 172.05 | BLUEGRASS NEWSMEDIA, LLC |
| 016872 | 01/22/2019 | No | | 83.50 | BOYLE COUNTY DISTRICT |
| 016873 | 01/22/2019 | No | | 275.38 | BROCK MCVEY, A FERGUSON |
| 016874 | 01/22/2019 | No | | 100.00 | GWENDALYN CAMPBELL |
| 016875 | 01/22/2019 | No | | 110.00 | CENTRAL KY INTERPRETER |
| 016876 | 01/22/2019 | No | | 915.00 | CITY ART SIGNS, INC. |
| 016877 | 01/22/2019 | No | | 20.00 | CONSTABLE JAMES MURPHY |
| 016878 | 01/22/2019 | No | | 1,710.00 | DANNY'S TERMITE & PEST |
| 016879 | 01/22/2019 | No | | 215.47 | DANVILLE OFFICE EQUIP- |
| 016880 | 01/22/2019 | No | | 138.74 | DANVILLE TRANSFER STATION |
| 016881 | 01/22/2019 | No | | 90.00 | DOCUBIT |
| 016882 | 01/22/2019 | No | | 244.25 | DOOR EQUIPMENT CO., INC |
| 016883 | 01/22/2019 | No | | 199.00 | ELINK DESIGN, INC. |
| 016884 | 01/22/2019 | No | | 30.14 | FIRST ADVANTAGE LNS |
| 016885 | 01/22/2019 | No | | 84.14 | ALLEN D GILL |
| 016886 | 01/22/2019 | No | | 268.00 | PATRICIA H HAMMETT |
| 016887 | 01/22/2019 | No | | 2,600.00 | HENDERSON & DEJOHN, CPA'S, |
| 016888 | 01/22/2019 | No | | 16,038.90 | HOUSING AGENCY RETIREMENT |
| 016889 | 01/22/2019 | No | | 903.99 | LINDA HUDMAN |
| 016890 | 01/22/2019 | No | | 39.99 | INDUSTRIAL PARK DISTRIBUTORS |
| 016891 | 01/22/2019 | No | | 227.43 | INTELLIWIRE |
| 016892 | 01/22/2019 | No | | 42,570.30 | KENTUCKIANA GENERAL |
| 016893 | 01/22/2019 | No | | 3,765.85 | TIMOTHY D. KITTS |
| 016894 | 01/22/2019 | No | | 192.50 | SHEEHAN, BARNETT, DEAN, |
| 016895 | 01/22/2019 | No | | 1,832.10 | LOWE'S COMPANIES, INC. |
| 016896 | 01/22/2019 | No | | 1,586.80 | MARLIN |
| 016897 | 01/22/2019 | No | | 1,671.32 | MASTERS SUPPLY, INC. |
| 016898 | 01/22/2019 | No | | 199.00 | NAN MCKAY AND ASSOCIATES, |
| 016899 | 01/22/2019 | No | | 916.16 | PDQ SUPPLY, INC. |
| 016900 | 01/22/2019 | No | | 320.85 | PITNEY BOWES |
| 016901 | 01/22/2019 | No | | 789.25 | PPG ARCHITECTURAL FINISHES |
| 016902 | 01/22/2019 | No | | 52.25 | ISABEL PRICE |
| 016903 | 01/22/2019 | No | | 171.49 | REXEL USA, INC. |
| 016904 | 01/22/2019 | No | | 125.00 | SIROA LANDLORD'S |
| 016905 | 01/22/2019 | No | | 4,547.44 | TAX ADMINISTRATORS OFFICE |
| 016906 | 01/22/2019 | No | | 854.00 | TERRY'S LOCKSMITH SERVICE |
| 016907 | 01/22/2019 | No | | 1,707.44 | THYSSENKRUPP ELEVATOR |
| 016908 | 01/22/2019 | No | | 286.89 | TRANS UNION LLC |
| 016909 | 01/22/2019 | No | | 39.43 | TRI-K LANDFILL, INC. |
| 016910 | 01/22/2019 | No | | 1,028.25 | VARITECH INCORPORATED |
| 016911 | 01/22/2019 | No | | 200.00 | TYLER W WEBER |
| 016912 | 01/22/2019 | No | | 350.00 | WELDING SHOP, INC. |
| 999317 | 01/31/2019 | No | | 1,238.15 | AT & T |
| 999318 | 01/31/2019 | No | | 454.83 | AT & T MOBILITY |
| 999319 | 01/31/2019 | No | | 12,370.58 | ATMOS ENERGY |
| 999320 | 01/31/2019 | No | | 14,133.43 | CITY OF DANVILLE |

Run By: TK

HOUSING AUTHORITY OF DANVILLE
Summary Check Listing Report - All Checks
COCC

| <u>Check #</u> | <u>Check Date</u> | <u>Void?</u> | <u>Void Date</u> | <u>Amount</u> | <u>Recipient</u> |
|-----------------------|-------------------|--------------|------------------|-------------------|----------------------------|
| 999321 | 01/31/2019 | No | | 3,521.52 | HEALTH EQUITY |
| 999322 | 01/31/2019 | No | | 12,365.19 | INTERNAL REVENUE SERVICE |
| 999323 | 01/31/2019 | No | | 2,358.36 | KENTUCKY DEPT OF REVENUE |
| 999324 | 01/31/2019 | No | | 8,701.50 | KENTUCKY LOCAL GOV'T TRUST |
| 999325 | 01/31/2019 | No | | 32,845.11 | KENTUCKY UTILITIES COMPANY |
| 999326 | 01/31/2019 | No | | 1,239.22 | MARATHON |
| 999327 | 01/31/2019 | No | | 400.00 | PITNEY BOWES (POSTAGE) |
| 999328 | 01/31/2019 | No | | 216.52 | REPUBLIC SERVICES #993 |
| Total for Credit Acct | | 1111.1 | | <u>180,116.29</u> | |

**RESOLUTION #
APPROVING COLLECTION LOSS FOR FEBRUARY 2019**

WHEREAS, due to evictions, deaths and move-outs, this Authority has had a number of accounts on its books deemed uncollectible following at least 30 days from the vacate date. NOW THEREFORE BE IT RESOLVED, by the Commissioners of the Housing Authority of Danville, that the amount of \$870.25 as shown per the following list to this resolution, be transferred from Account 1122 – Tenants Accounts Receivable to Account 4570 – Collection Loss.

VACATES WITH BALANCES

| NAME, APARTMENT & ACCOUNT NUMBER: | DATE VACATED | BALANCE |
|--|-------------------------|-------------------|
| ZTC101, Z162-12 | 12/31/2018 | \$258.84 |
| Rent = \$0.00 Other = \$258.84 | | |
| ZBU24, Z285-31 | 12/3/2018 | \$611.41 |
| Rent = \$311.70 Other = \$299.71 | | |
| TOTAL: | | |
| Rent = \$311.70 Other = \$558.55 | | \$870.25 |
| COLLECTIONS PAID TO H.A.D. (NET) | | |
| COLLECTIONS (IN-HOUSE) | | \$5,422.28 |
| | | \$160.21 |
| TOTAL AMOUNT RECEIVED ON COLLECTION LOSS DURING FISCAL YEAR BEGINNING APRIL 1, 2018 = | | \$5,422.28 |

**RESOLUTION #
APPROVING CONTRACT FOR
COYLE MANOR ROOF & SIDING REPLACEMENT**

WHEREAS, bids were solicited for the roof replacement work at Coyle Manor in Perryville (KY14-10); and

WHEREAS, two contractors submitted a bid to perform the work; and

WHEREAS, Kentuckiana General Construction out of New Albany in Indiana was the low bid at \$198,340.00, an amount below the architect's estimate for this work to replace roofs and siding for all buildings at Coyle Manor.

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville, that Kentuckiana General Construction be awarded the contract to perform this work funded under CFP 501-18.

RESOLUTION #
APPROVING TRAVEL FOR THE EXECUTIVE DIRECTOR
TO ATTEND SERC-NAHRO COMMITTEE MEETINGS

WHEREAS, SERC-NAHRO is holding Committee Meetings in Chattanooga, TN on March 15-16, 2019 with training relevant to funding and regulation concerns with our leaders and planning for the Annual Conference; and

WHEREAS, the Housing Authority's Executive Director holds two committee positions with this organization; and

THEREFORE BE IT RESOLVED by the Board of Commissioners for the Housing Authority of Danville that the Executive Director attend these Committee Meetings.

Tim Kitts

From: webmaster@serc-nahro.org on behalf of SERC-NAHRO <webmaster@serc-nahro.org>
Sent: Tuesday, January 15, 2019 11:24 AM
To: committees@serc-nahro.org
Subject: [committees] Executive Committee Meeting
Attachments: LarryRussellbio.docx; serc.committeemeetings.Chatt.xlsx; serc.committeemeetings.block.Chatt.xlsx

Happy New Year, Everyone!

Attached you will find the schedules for SERC-NAHRO Committee Meeting, Chattanooga Marriott Downtown, March 15-16, 2019.

For those that will not be attending the Executive Board Meeting, Larry Russell, President of Organizational Management Group, will be giving you the latest on Human Resources. Make sure to bring your questions with you!!

The Marriott link is ready for you to make your reservations.
[Book your group rate for Southeastern Regional Housing Conference](#)

The cut-off date is February 14, 2019.

Safe travels!

Marilyn J. Medley

Executive Director
Morristown Housing Authority
P. O. Box 497
Morristown, TN 37815

Telephone: 423-586-5115 ext. 8001
Cell: 423-273-0681
Fax: 423-586-5194

Committee Meeting Schedule
Friday & Saturday, March 15 - 16, 2019
Marriott Chattanooga Downtown, Chattanooga, TN

| Committee | Chairperson | Date | Time | Room |
|---|----------------------------|-------------|------------------------|---------------------|
| Administrative Practices | Doug Freeman | Saturday | 9:30 a.m. - 10:30 a.m. | Director's Room |
| 2018 Annual Conference Committee | Shannon Biggs | Friday | 1:30 p.m. - 3:00 p.m. | Lookout Mtn Room |
| Budget | Clifton Clark | Friday | 3:00 p.m. - 4:30 p.m. | Signal Mtn Room |
| Commissioners | John Austin | Saturday | 9:30 a.m. - 10:30 a.m. | The Bar Table South |
| Community Revitalization and Development | Jesse Norwood | Saturday | 10:30 a.m. - Noon | Lookout Mtn Room |
| Education & Training | Becky Hartman | Saturday | 8:00 a.m. - 9:30 a.m. | East Room |
| Executive Committee Meeting | Sean Gilbert | Saturday | 1:30 p.m. - 4:30 p.m. | Plaza Ballroom A |
| Emerging Leaders | Sharita Oates/Ellana Jones | Friday | 3:00 p.m. - 4:30 p.m. | Director's Room |
| Housing Committee | Ginger Ming | Saturday | 8:00 a.m. - 9:30 a.m. | West Room |
| History/Archival Committee | Edwina Burnett | Saturday | 9:30 a.m. - 10:30 a.m. | Lookout Mtn Room |
| IRGE | Judy Mellard | Saturday | 9:30 a.m. - 10:30 a.m. | East Room |
| Legislative | Mike Sweet | Saturday | 10:30 a.m. - Noon | Signal Mtn Room |
| Member Services | Latonia Simmons | Saturday | 10:30 a.m. - Noon | East Room |
| Nominating Committee | Ailrick Young | Friday | 12:30 p.m. - 5:00 p.m. | West Room |
| Policy Advisory Committee | Thomas Rowe | Saturday | 8:00 a.m. - 9:30 a.m. | Lookout Mtn Room |
| Professional Development | Harden "Buddy" Oldfield | Saturday | 10:30 a.m. - Noon | The Bar Table South |
| Public Affairs / SERCulator | Reta Thomas | Saturday | 10:30 a.m. - Noon | Director's Room |
| RAD | Joyce Floyd & James Cox | Friday | 3:00 p.m. - 4:30 p.m. | Lookout Mtn Room |
| Rental Assistance | Elizabeth McKinney | Saturday | 10:30 a.m. - Noon | West Room |
| Resolutions | Danny Walker | Saturday | 9:30 a.m. - 10:30 a.m. | Signal Mtn Room |
| Scholarship | Madelyn Dotson/Kaye Judson | Saturday | 8:00 a.m. - 9:30 a.m. | The Bar Table South |
| Small Agency Task Force | Lisa Porter | Saturday | 8:00 a.m. - 9:30 a.m. | Director's Room |
| State Representatives | Sean Gilbert | Friday | 1:30 p.m. - 3:00 p.m. | Signal Mtn Room |
| Steering Committee(Lunch) | Sean Gilbert | Saturday | 12:00 p.m. - 1:30 p.m. | TN Room |
| Strategic Planning Coordinator | Joyce Floyd | Friday | N/A | N/A |
| Youth Leadership Development | Tom Wachs/Abraham Williams | Saturday | 8:00 a.m. - 9:30 a.m. | Signal Mtn Room |

Larry Russell

Mr. Russell holds a B.A. Degree in Political Science and a Master's Degree in Public Administration (specialization in Wage and Hour Administration) from the University of Tennessee. He has more than twenty-five years of experience in all facets of Personnel Administration in both the public and private sectors. He was the first Personnel Director for Ruby Tuesday restaurants and served in that capacity for four years. During his tenure as Human Resources Director for Knoxville's Community Development Corporation he conducted numerous class/comp studies and developed a national award winning *Pay for Performance* employee evaluation system. He also served as the Public Housing Program Administrator for KCDC for six years and Program Administrator for Asset Management (multi-family assisted housing) for two years, during which time KCDC received the "High Performer" designation from HUD. During his tenure as Public Housing Administrator, he developed a site based evaluation program which received national recognition for innovative administrative practices from NAHRO. As Program Administrator for Asset Management, Mr. Russell successfully completed two major neighborhood revitalization projects utilizing a variety of funding sources including tax credits, HOME funds, etc. He has served as an adjunct faculty member for Tusculum College for several years where he taught Introduction to Management, Personnel Administration and Organizational Behavior and Performance. Mr. Russell also conducts local and regional seminars for numerous professional organizations including TAHRA, SERC-NAHRO, Utility District associations, etc. and teaches the Management component for the PHM Certification through TAHRA (Tennessee Association of Housing and Redevelopment Authorities). He left Knoxville's Community Development Corporation in October 2000 to establish the Organizational Management Group where he serves as President. Mr. Russell currently serves as the Human Resources Director for Sevier County, a former client in addition to maintaining his responsibilities as President of Organizational Management Group.



U.S. Department of Housing and Urban
OFFICE OF PUBLIC AND INDIAN HOUSING
REAL ESTATE ASSESSMENT CENTER

Public Housing Assessment System (PHAS) Score Report for Interim Rule

Report Date: 01/29/2019

| | |
|------------------|-------------------------------|
| PHA Code: | KY014 |
| PHA Name: | Housing Authority of Danville |
| Fiscal Year End: | 03/31/2018 |

| PHAS Indicators | Score | Maximum Score |
|----------------------------|-----------------------|---------------|
| Physical | 37 | 40 |
| Financial | 25 | 25 |
| Management | 22 | 25 |
| Capital Fund | 10 | 10 |
| Late Penalty Points | 0 | |
| PHAS Total Score | 94 | 100 |
| Designation Status: | High Performer | |
| Published 01/29/2019 | Initial published | 06/01/2018 |

| Financial Score Details | Score | Maximum Score |
|--|-------|---------------|
| Audited/Single Audit | | |
| 1. FASS Score before deductions | 25.00 | 25 |
| 2. Audit Penalties | 0.00 | |
| Total Financial Score Unrounded (FASS Score - Audit Penalties) | 25.00 | 25 |

| Capital Fund Score Details | Score | Maximum Score |
|--|-------|---------------|
| Timeliness of Fund Obligation: | | |
| 1. Timeliness of Fund Obligation % | 90.00 | |
| 2. Timeliness of Fund Obligation Points | 5 | 5 |
| Occupancy Rate: | | |
| 3. Occupancy Rate % | 98.22 | |
| 4. Occupancy Rate Points | 5 | 5 |
| Total Capital Fund Score (Fund Obligation + Occupancy Rate): | 10 | 10 |

Notes:

- The scores in this Report are the official PHAS scores of record for your PHA. PHAS scores in other systems are not to be relied upon and are not being used by the Department.
- Due to rounding, the sum of the PHAS indicator scores may not equal the overall PHAS score.
- "0" FASS Score indicates a late presumptive failure. See 902.60 and 902.92 of the Interim PHAS rule.
- "0" Total Capital Fund Score is due to score of "0" for Timeliness of Fund Obligation. See the Capital Fund
- PHAS Interim Rule website - <http://www.hud.gov/offices/reac/products/prodphasinrule.cfm>

| Housing Authority of Danville | | | | | | | |
|-------------------------------|-----------|--------|------------------|-----------|-----------------------|----------|-------------------|
| AMP | PROJECT # | UNIT # | PHYSICAL ADDRESS | # of Beds | DATE OF LAST MOVE OUT | PIC Days | REASON |
| 101 | 6 | TC101 | 101 TOOMBS COURT | 2 | 1/1/2019 | 44 | Accepted (Harris) |
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*As of 2/14/2019

Possible Upcoming

AT402
 8L25
 CD418
 LA301
 MC102
 WD128

Housing Authority Opens Community Service Center on Toombs



Tommy Dishon and Wanda...
 install new signage for the
 Community Service Center,
 the building on the right. The
 Center opened January 24th
 with an Open House and of-
 fers services & classes for
 our residents. SEE PAGE 3
 for what's going on at the
 Community Service Center.

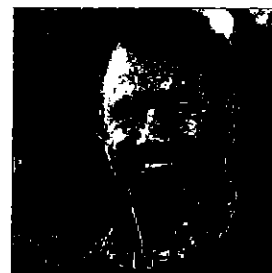


RESIDENT REPORTER

News from the Director

Volume 2, Issue 12

January flew by very quickly and the year is off to a good start. We are so excited about the opening of our Community Service Center located at 121 Toombs Court. Gwen Campbell, our Resident Services Coordinator, is working extremely hard to get everything in order, creating partnerships with community organizations, to provide a ton of opportunities and resources for you and the entire community.



There are still some cold days ahead so please be aware when the temperatures will be below freezing. Not only does this pose a danger to people and pets but can also cause damage to property.

We ask that residents leave faucets dripping and their cabinet doors open to prevent pipes from freezing. Please don't turn your heat off as this may cause harm to you and your unit.

While space heaters provide an option to heating an area, they can also be dangerous. The area around and near a space heater should be clear of any items that could catch fire. Children should also be monitored closely when a space heater is in use to ensure they are not injured or that they place objects too close to the heater.

We hope in 2019 that you will set some goals and participate in programming to help you move toward self-sufficiency. If we can help you, please let us know.

-Tim Kitts, Executive Director

Inside This Issue:

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|---|---|
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| Family Self Sufficiency (FFS) Program News | 3 |
| Community Service Center Schedule | 3 |
| Grace Café & Library Bookmobile News | 4 |
| Resident Calendar | 5 |
| Community Events | 6 |

For more information,
 including policies,
 go to our website at
www.danvillehousingagency.com
 Check out our Facebook page
[Facebook.com@HAofDanville](https://www.facebook.com/HAofDanville)

Family Self Sufficiency (FFS) Monthly Spotlight

Each month the Housing Authority highlights residents who are working hard to make positive life improvements. This month, we are recognizing **JAYLA PENNYCUFF** who resides in our Latimer Heights community. She enrolled in the Family Self-Sufficiency Program in April 2018 and continues to participate. Since she enrolled Jayla has maintained full-time employment and *dramatically* improved her credit score!

By attending financial literacy workshops and improving her budgeting skills, Jayla also has been able to *build up a savings account*. She is well on her way of reaching her *goal of purchasing a new vehicle!*

What's most impressive and inspiring about Jayla is that she also "gives back" to the community: she volunteers at our Community Service Center and attends American Sign Language classes at The Kentucky School for the Deaf. Way to go, Jayla! Keep up the great work!

There are still a few spots available if you would like to enroll in the Family Self-Sufficiency Program! If you are interested in furthering your education, obtaining employment, improving your credit score, or learning how to better manage your money, this may be the right program for you! Call your Resident Services Coordinator for more information at 859-324-5720.

RESIDENT NEWS & REMINDERS

WINTER WALKING SAFETY TIPS



Look before you step. Watch for wet patches and ice, especially when going down steps or when getting out of your car. Also watch for other people and vehicles.

Walk slowly and take small steps or shuffle like a penguin for stability when snow or ice is present on sidewalks and other paved surfaces. Walk in designated areas and beware of changes in walking surfaces.

Clear walking surfaces (front porches and individual walkways) of snow and ice, and spread de-icer as quickly as possible after a winter storm.

Check out the route before you exit your building or car, especially after dark. Try to avoid walking around in the dark as much as possible where there is snow and ice. **Go hands free.** Avoid carrying big loads and keep your hands out of pockets for balance. **Use handrails** when available to maintain your balance.

Make sure vision is not impaired and keep your eyes on where you're walking. Stay aware and stay upright on two feet.

Wear proper footwear—a pair of insulated and water resistant boots with good rubber treads or consider investing in products like Yak Trax or another type of shoe attachment to minimize risk of slipping on snow or ice.

Household emergency supplies should include enough food, 1 gallon of water per person per day, extra medications, and supplies to last four days.

Help others. Take responsibility to immediately report slippery conditions and fall hazards in public spaces – at work, at the grocery, at school – wherever!

PREPARE FOR MAINTENANCE EMERGENCIES

In weather colder than 32 degrees, remember to leave your faucet on a slow drip and open cabinet doors below bathroom and kitchen sinks to avoid frozen pipes.



Report **rusty water in sinks or tub** as this may indicate a water leak or broken water line in your apartment.

If you see **water running out of the ground** from a pipe by your apartment, or **standing water on the lawn** when it has **NOT** rained, call the office! Cold weather may

cause lines to freeze up or pipes to burst.

Remember, during weekends and Holidays that only **EMERGENCY CALLS** should be made to the emergency line at 859-236-6128.

A member of the maintenance team will respond within 24 hours to **emergency** requests only. Complete repairs may not be finished until the next regular work day.

Regular requests for work orders should still be called in to the office at 236-6116. Leave a voicemail giving your Name, Apartment Location and Number, and what you need done.

FEBRUARY ANNUAL HOUSEKEEPING INSPECTIONS

ARNOLD TOWER Annual Housekeeping Inspections:

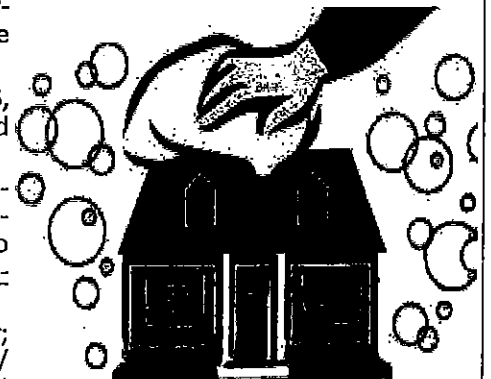
FEBRUARY 14 thru FEBRUARY 22

Your apartment is expected to be up to the standards set by this agency. Be ready!

If you have any work or repair that needs to be done at your apartment, please **call the office today** and place a work order **now**.

The sooner you request a work order, the sooner the maintenance can complete the work.

- **EMERGENCY BELLS/PULL CORDS**, if you have them, must work and be accessible to you.
- **REMOVE** any items blocking exterior doors, pathways through hallway, inside doors or windows to ensure clear and safe access **before** your inspection.
- **PICK UP** dirty clothes from floor; properly dispose of any trash/garbage; clean bathroom floor and fixtures; clean kitchen sink, clean counters and floors, wash dirty dishes, and clear counters.
- **CLEAN** refrigerator, oven, under stovetop, and broiler pan. Please **remove** all items from stovetop.
- **SPOT WASH** walls and ceilings, if needed. Wash all cabinets, doors and handles/knobs.





Resident Services Program News

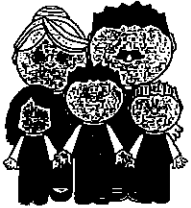
COMMUNITY SERVICE CENTER at 121 TOOMBS COURT

The new Community Service Center celebrated with an Open House on Thursday, January 24th. Residents and local agency representatives visited with Housing Authority staff, enjoyed refreshments, and toured the newly renovated Center. Gwen Campbell, Resident Services Coordinator, showed off her new office in the Community Service Center, as well as a computer lab, open space for classes, and space individual counseling appointment.

Special thanks to those residents who volunteered their time at the Open House! We appreciate all your help greeting guests, serving snacks, and cleaning up after the event! (Photos from the open House will be featured in next month's newsletter.)

SEE NEW SERVICES AND SPECIAL WORKSHOP HIGHLIGHTS: BELOW:

Parenting Support Group for parents or grandparents who are interested in making a connection with others in the community.



Nurturing Families SUPPORT GROUP will be offered at the Community Service Center. Join Anna Houston from the Families First Resource Center the second Thursday of each month and gain support through meeting other parents and learning about valuable parenting resources in the community. Please call Anna at 859-936-8564 if you would like to attend.

Wednesday, February 13th, 10:00 AM—Noon

a special, informational workshop **"Domestic Violence 101"** presented by Andrea Lewis of GreenHouse17



Learn about potential warning signs, types of abuse, and how to support others who may be experiencing domestic violence.

You don't want to miss this informative event!

COMMUNITY SERVICE CENTER SCHEDULE

| | | | |
|---|-------------------|--|--|
| TUESDAYS Feb. 5th Feb. 12th Feb. 26th | 10:00 AM—11:00 AM | BOYLE CO. EXTENSION OFFICE "Nurturing Families" "Embracing Life as You Age" "Securing Financial Stability" | Alethea Price, Family and Consumer Sciences Agent, will lead each of these classes. Come join us! Classes teach ways to improve over-all health, how to obtain a healthy lifestyle practice, cooking & eating healthy, getting physical activity, making good financial decisions, aging gracefully, and much more. |
| TUESDAYS | 1:30 PM – 3:00 PM | GOODWILL INDUSTRIES OF KENTUCKY | Erica Sluder, Employment Specialist, assisting Individuals with obtaining employment. |
| WEDNESDAYS | 10:00 AM – NOON | GREENHOUSE17 | Andrea Lewis, Certified Domestic Violence Advocate, <i>is available for individual appointment during this time. Call 859-236-6142 to schedule your time with her.</i> |
| WEDNESDAYS | 1:00 PM – 4:00 PM | COMPUTER LAB OPEN Call 859-324-5720 <i>in advance</i> to reserve your computer time! | *Computers available, services include internet access, printer, and copier/fax machine. This is a great opportunity to conduct job searches, do homework, or have general access to the internet! |
| 2nd THURSDAYS Begins February 10th | | Nurturing Families SUPPORT GROUP | Anna Houston, Families First Resource Center— Call Anna at 859-936-8564 if you would like to attend and for additional information. |

***Need assistance learning how to use a computer?**

Come to the Center on **February 20th** at **1:00 PM** for the **"Basic Computer Skills"** class, led by Jayla Pennycuff. Jayla is one of our Family Self-Sufficiency Program participants and she will help you get started. Space is limited! Call Gwen Campbell to reserve your spot. 859-324-5720.*

Need Help Paying for Your Medicine?

Maybe we can help! Through the KY Prescription Assistance Program (KPAP), some of your medications may be available free of charge.

Contact Gwen Campbell at 859-324-5720. She will assist any Housing Authority resident with this service. Gwen will work with you to apply for prescription assistance.

The application is free, all that is needed is your proof of income and a list of your current medications. Some drug companies allow individuals to have insurance, as long as the medication they are requesting is not covered under their insurance policy.



EVENING G.E.D. CLASS

On Mondays

5:00 PM - 7:00 PM

at the Boyle Co. Public Library in the downstairs Conference room.

Boyle Co. Adult Education*

Contact 606-922-6819 in advance to join the class.

Gall Jackson, Boyle County Adult Education instructor, will lead this class.

GRACE CAFÉ ANNOUNCES CHANGES FOR MORE AFFORDABLE CHOICES

Grace Café is back and ready to rock the New Year. Since reopening on January 6th, the Café has implemented several changes to their system and menu:

Now all kids (12 and under) will eat for free, made possible with generous sponsorship from Danville Pediatric Dentistry. Customers will see an entirely new menu structure with lower suggested donation amounts and combo meals like a “pick three plate” option for a set suggested donation amount, making those choices more affordable than if each item were ordered separately. These changes are intended to help reduce food waste, provide appropriate portions, and give customers more affordable choices.

Coffee will now be its own menu item, with a \$2.00 suggested donation for a “bottomless cup.”

Another change involves the “Birdhouse.” Patrons of Grace Café know the Birdhouse well, a colorful over-sized wooden box placed on the counter, used to accept anonymous cash donations in exchange for a meal. Beginning in 2019, the Birdhouse is “taking flight” from the Café and will be appearing in different locations around the community.

A new Pay-It-Forward Token System. Customers will now be able purchase a token that can be redeemed for an entire meal or a hot cup of coffee. “Many other community café’s do this,” said Executive Director, Rochelle Bayless. “The purchased tokens will be stored in a jar on the counter and used to ‘pay’ for someone’s meal. For example, if someone is too disabled to work, or just having a really hard time, we can tell them that someone has already paid for their meal. It’s very uplifting to see this in action.”

Grace Café is located at 219 S. 4th St., Danville, KY. Open for **LUNCH Monday through Friday from 11 AM to 2 PM; Saturday for BREAKFAST from 9 AM to noon; Sunday for BRUNCH from 11 am to 2 pm.** For more information, visit www.gracecafe.org.

Grace Café needs volunteers EVERY DAY. **Volunteers may work for 30 minutes in exchange for a meal and/or community service.** Shift hours are: Monday through Friday & Sunday from 10:45 AM to 2:15 PM; and Saturday from 8:45 AM to 12:15 PM. For details and to sign up for a shift, please visit www.gracecafe.org/volunteer/.



THE BOOKMOBILE IS COMING TO YOUR NEIGHBORHOOD!

The Boyle Co. Public Library’s BOOKMOBILE is coming to your neighborhood! Driver/Librarian Brittany Smith will assist residents during each bookmobile stop. Bookmobile users may borrow magazines, books, and DVDs for adults and children for FREE! Specific items may be requested from the main library. The Bookmobile is a WiFi hotspot that you can connect to while it is in your area!

Brittany Smith, Bookmobile Librarian, drives the bookmobile and assists patrons at each location find material they are interested in and check out their selections. Patrons may request specific items from the main library that can be brought to them on the next Bookmobile visit to their neighborhood. The Bookmobile visits the following Housing Authority locations on a bi-weekly schedule:

ARNOLD TOWER Thursdays February 14th and February 28th at 10:00 AM, then every other Thursday at 10 AM; Items are brought to residents. Call Brittany at 859-238-7323 to learn more about this service.

BATE-WOOD HOMES Thursdays February 7th and February 21st at 2:00 PM near the Community Service Center, 121 Toombs Court.

BURCKLEY HOMES (Includes Hill-N-Dale units) Tuesdays February 12th and February 26th at 4 PM, then every other Tuesday at 4 PM, parks off of Burckley Drive.

COYLE MANOR-Perryville Tuesday February 5th and February 19th at 3 PM, then every other Tuesday at 3 PM, parks in the circle.

CRESCENT DRIVE February 14th and February 28th at 3:30 PM, then every 2nd and 4th Thursday, parks near The Gladys Project - 456 Crescent. Children’s Storytime at 3:30 PM. Join us for songs, stories, crafts and snacks! Cook can also be selected and checked out.

LINIETTA HOMES—Junction City Tuesday February 12th and February 26th at 3 PM, then every other Tuesday at 3 PM, parks off of Bells Lane





Questions?

P21

Contact Brittany at 859-238-7323 or email her at bsmith@boylepublib.org.

February 2019 Resident Schedule

| SUN | MON | TUE | WED | THUR | FRI | SAT |
|--|---|---|--|--|-----|-----|
| For our residents celebrating FEBRUARY birthdays: | | | | | 1 | 2 |
|  | | | | | | |
| 3 | 4 | 5 | 6 | 7 FILTER CHANGES Bate-Wood Burckley Linietta | 8 | 9 |
| 10 | 11 | 12 FILTER CHANGES Nichols Terrace | 13 FILTER CHANGES Crescent, McIntyre, Latimer, Arnold Tower, & Coyle Manor | 14 3:30 PM—6:00 PM GLADYS PROJECT STORYTIME ARNOLD TOWER ANNUAL HOUSE- KEEPING INSPECTIONS FEB. 14-22 | 15 | 16 |
| 17 | 18 OFFICE CLOSED  | 19 | 20 | 21 | 22 | 23 |
| | | | | ARNOLD TOWER ANNUAL HOUSEKEEPING INSPECTIONS FEB. 14-22 | | |
| 24 | 25 | 26 | 27 PEST CONTROL Arnold Tower, Burckley, Linietta, Crescent, McIntyre | 28 PEST CONTROL Bate-Wood, Coyle Manor, Nichols Terrace, Latimer | | |

The inspection is in compliance with your Lease Agreement, Section 14, which states: *"The Landlord shall provide 48 hours written advance notice to the Resident of his or her intent to enter the dwelling unit for the purpose of performing routine inspections and preventive maintenance, extermination, or to show the dwelling unit for re-renting. The notice shall specify the date, time, and purpose for the entry."*

This will take place during regular scheduled work hours, 8:00 AM to 4:00 PM, Monday through Friday.

COMMUNITY PAGE

BOYLE CO. ADULT EDUCATION CENTER, in Danville offers varied adult education.

The Adult/GED Program is accepting new students. FREE classes are held at The Presbyterian Church, 500 W. Main St. — by Speedway and Centre College, Monday-Thursday, 9 AM—2:00 PM. Afternoon classes available. Also, a FREE evening class to prepare for your GED is offered Mondays from 5AM—7PM at Boyle Co. Public Library

BOYLE COUNTY EXTENSION OFFICE CLASSES:

LUNCH AND LEARN—February 7th at Noon, “ONE POT SCHEESY SPAGHETTI”. New format! This is now a *hands-on cooking class* so participants can come, make the recipe and taste it. We also will discuss healthy cooking and eating practices. For food prep purposes, please call 236-4484 *in advance* to reserve your spot in the class!

NURTURING PARENTING SERIES— Each Thursday through May 31st. Morning classes at 10 AM and Evenings classes at 6:PM. Educating families on the philosophy and skills of nurturing parenting, a proven evidence based parenting. Boyle Co. Extension office at 99 Corporate Drive. Must register ahead of time by calling 236-4484

CENTRO LATINO 225 West Walnut Street, sharing Bluegrass Community Action Partnership’s space on the ground floor of the Parking Garage. This agency offers services to families particularly immigrant and migrant communities of Central Kentucky, that promote education, health and wellness, and social justice. Bilingual volunteers help navigate the language barrier so that Latino children and families.

COMMUNITY ART CENTER:

NEW YEAR NEW ART EXHIBIT — Thru February 20th Newest works by multiple artists are on exhibit at CAC 401 W. Main St., Hours: Tues. – Fri 11 AM to 7 PM, Sat. 10 AM to 5 PM

MUNCHKIN AND ME - Friday mornings at 11 AM at the Community Arts Center. FREE literacy and art program for parents and children under the age of 5 yrs. No pre-registration is required.

POET/WRITER MAURICE MANNING — Feb. 20th from Noon, Lunch with the Arts, Noon—1 PM Enjoy hearing Manning read from his poetry that is based in the culture and geography of Central Kentucky. He’ll be joined by Sue Massek, a banjo player whose bluegrass and mountain music have been an influence on his poetry. Manning says “While my work implicitly responds to our current world, I’m always more interested in the created world and our relationship to it.” His new book, Railsplitter, will be published in the fall. Cost \$5, Students \$3.



THE GLADYS PROJECT—

STORYTIME with the BOOKMOBILE—Thursday, Feb. 14th and Thursday,

Feb. 28th at 3:30 PM at 456 Crescent Drive. Boyle Co. Public Library Librarian invites all children up to Grade 5 to hear a story at 3:30 PM. After the story all ages may select and checkout books from the Bookmobile until 4:00 pm. Join us for songs, stories, crafts and snacks!

If you need transportation, we can assist with DanTran.

GRACE CAFÉ— a Pay as you can restaurant on Monday, Jan. 7th. KIDS 12 yrs and younger EAT FREE! New structure for suggested donations on menu,; all donations for meals will be made at a cash register. KIDS Menu offers a grilled ham & cheese or PB&J sandwich or an all natural hot dog with the choice of one side — either a cup of soup, veggie sticks, or fruit and yogurt. Open Sunday Brunch 11AM—2PM, Mon.—Fri. Lunch 11AM—2PM, Saturday Breakfast 9 AM—Noon. Volunteer sign-ups are available for next year! <https://signup.com/client/invitation2/secure/1266850/true#/invitation> or on the volunteer page on our website: <https://www.gracecafe.org/volunteer/>.

GREENHOUSE17 hosts a weekly DOMESTIC VIOLENCE SUPPORT GROUP each WEDNESDAY at COMMUNITY SERVICE CENTER, 121 Toombs Court, from 10:00 AM to Noon. Individual sessions can be arranged. For information or to schedule an appointment contact Andrea Lewis at 859-326-6142 *in advance*.

BOYLE CO. HEALTH DEPT. — **FLU SHOTS AVAILABLE NOW!!** No insurance? Cost is \$25. Most health insurance will cover your flu shot. Other vaccines are also available.

BOYLE CO. PUBLIC LIBRARY— See BookMobile Schedule on Page 4 for dates and times of stops at Housing Authority communities.

CHILDREN STORYTIMES: NEW! Baby Lapsit —Mondays at 10:30 AM—Storytime for Infants up to 12 mos. and their caregivers; registration required. PreSchool Storytime Tuesdays at 11:30 AM. Homeschool Storytime Wednesdays at 11:30 AM. Join in for stories, songs, rhymes, and crafts.

“ID OUR HISTORY”— Sunday, Feb. 3 from 2:00 PM—3:30 PM. Help identify photos of local people, events and places from 1960’s and 1970’s. We’ll try to identify people, locations, and events that were documented. Come see if you can find yourself! Learn some local history and enjoy FREE refreshments.

“UNDERGROUND RAILROAD IN KENTUCKY—QUILTS & SONGS” FOL PROGRAM: Thurs., February 21st at 4:00 PM. Ms. Lovester Wilkinson of Stanford will talk about and display pieced quilts she has made using patterns in use between 1831 through the Civil War to direct slaves northward to freedom. She also will include spiritual songs used as secret code to help slaves know when to move safely. In the Community Room—FREE TO ALL, refreshments will be served.

FAMILY GAME NIGHT—Monday, February 4th 4:00 PM—7:00 PM— All ages are welcome to come play a wide variety of board games! Drop in when you can! Pizza will be served. All ages welcome! In the Community Room.

ASL CONVERSATION GROUP—THURSDAY February 14, 2019, 6 PM – 7 PM. ALL levels of American Sign Language learners or users are welcome to come for ASL conversation in the Mahan Gallery.

HISTORY CAFÉ—THURSDAY, February 28 at 6 PM Come talk about how history impacts us. Mahan Gallery.