

City of Danville, Kentucky

City Engineer

THE CITY OF DANVILLE:

The City of Danville is located 35 miles southwest of Lexington, and is a thriving community with a population of 17,000. The City has a highly efficient infrastructure, water treatment and wastewater facilities, police and fire services, quality school system, and a highly educated workforce. Danville is the home of Centre College, which is among the most prestigious small liberal arts colleges in America. The City of Danville is also the business hub to a 5 county, 100,000 + region.

POSITION SUMMARY: Under the general supervision of the City Manager serves as the City Engineer providing project management services, managing resources, and personnel. Is responsible for the planning, design, and management of general fund capital improvement projects and subdivision and plat reviews. Will be required to work in conjunction with the City's consulting engineers, attorneys, accountants, other City department heads and personnel in carrying out various engineering programs for the City.

ESSENTIAL DUTIES & RESPONSIBILITIES:

- Responsible for the planning, coordination, and implementation of all the City's public services including, but not limited to, maintenance of streets and ROW, the operation of the storm water utility, and cemetery activities.
- Manages and monitors the construction, maintenance, and repair of City streets, sidewalks, curbs, gutters, storm drains, public grounds or property, and cemetery grounds.
- Under guidance and approval from the City Manager, is responsible for planning, designing, inspection, and managing capital improvement projects.
- Assist in the preparation of the annual department budget, and the oversight of expenditures to ensure departmental funds are used appropriately.
- Plans, coordinates, and implements department workforce staffing needs for both fulltime and seasonal positions.
- Supervises and evaluates the day-to-day activities of all departmental staff.
- Responsible for the mentoring, training, and development of departmental personnel.
- Administers progressive disciplinary as needed.
- Coordinates with developers on capital projects such as new subdivisions and shopping centers to ensure laws, ordinances, and policies are adhered to.
- Provides direct oversight of the removal of snow and ice from City streets.
- With approval of the City Manager, oversees contract administration and contracting professional services.
- Works closely with the general public in response to request for services.
- Conducts research and prepares reports, presentations, and recommendations to the City related to urban services, urban development, and public facilities.
- Establishes and implements safety protocols and practices for the department.

- Develops and maintains strong working relationships with City officials, other department heads, state and local community leaders, and the general public.
- Performs other job duties as assigned.

EDUCATION AND/OR EXPERIENCE:

- Bachelor's Degree in civil engineering from an accredited university.
- Minimum of 2 years of experience in municipal, county, or state engineering.
- 1-3 years of management in storm water, public works, and cemetery are preferred.

Certifications:

- Must be registered as a professional engineer in the State of Kentucky, or at least eligible to be register in the State of Kentucky within the first year of employment.

COMPENSATION: The salary range for this position is \$61,013 - \$103,723. The starting salary will be determined by the candidates years of relevant work experience.

BENEFITS:

- 100% Paid Medical, Dental, and Vision Insurance
- Company Paid Short & Long Term Disability Insurance
- 100% Paid Life Insurance
- Vacation Pay
- Sick Pay
- Holiday Pay
- Educational Assistance
- KY CERS Non-Hazardous Duty Retirement

Application Process: The position will remain open until filled with the most qualified candidate. To be considered for this position please e-mail a completed application and resume to Human Resources at rboyd@danvilleky.gov. Applications can also be mailed or dropped off at the following address: Danville City Hall, 445 West Main St., Danville, KY 40422.

Applications can be obtained on the City's careers page on our website at www.danvilleky.gov. They are also available for pickup in the Legislative Office within City Hall.

For more information about this position and/or the recruitment and hiring process you may contact Human Resources at 859-936-6866. A detailed job description is available upon request.

The City of Danville provides equal employment opportunities to all employees and applicants for employment and prohibits discrimination and harassment of any type without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other trait or characteristic protect by federal, state, and local laws.